

VOLLEYBALL

State Tournament

1. The Board of Directors will be responsible for the selection of site, time, date (**Week 19**), pairings, admission, and tournament director.

2. Director's Responsibilities

- a. Send information packets to all regional and sectional directors.
- b. Ensure that the facility is prepared according to National Federation standards. Team bench is limited to 16 seats; no sitting on floor. Teams may have 16 personnel seated and 6 players on the court.
- c. Contact the WVSSAC for assigned officials.
- d. Arrange for all support personnel.
- e. Select an all-tournament selection committee.
- f. Arrange for hospitality room for coaches and officials.
- g. Arrange for awards presentations and media coverage:

Team: Championship, Runner-up and Sportsmanship
Individual: Championship (16), Runner-up (16), and All-Tournament (10)
- h. Complete the State Financial Form and return to the WVSSAC office (**Form Vb 4**).

FINANCIAL REPORT

STATE VOLLEYBALL TOURNAMENT

Date _____ City _____

RECEIPTS:

_____ Adults @ _____ \$ _____

_____ Students @ _____ \$ _____

All Session Passes

_____ Adults @ _____ \$ _____

_____ Students @ _____ \$ _____

TOTAL RECEIPTS \$ _____

NUMBER ADMITTED WITH C&I CARD _____ (Attach Sign-In Form)

DISBURSEMENTS:

Facility Rental _____

Custodians _____

Security _____

Ticket Takers/Sellers _____

Timers/Scorers _____

PA Announcer _____

Supplies _____

TOTAL DISBURSEMENTS \$ _____

GRAND TOTAL \$ _____

Return to: WVSSAC
2875 Staunton Turnpike
Parkersburg, WV 26104

Director

