

CHEERLEADING STATE TOURNAMENT

1. The Board of Directors will be responsible for the selection of the site, time, date, admission fee and tournament director.

2. **Director's Responsibilities:**
 - A. As the WVSSAC representative, please see that all rules and regulation are followed. Refer to WVSSAC Rules and Regulation, The Interscholastic, and the WVSSAC Cheer Manual.
 - B. Refer to the Regional Director's Responsibilities for specific information.
 - C. Arrange for all support personnel. (Timers, scorers, medical, spotters, PA announcer, tabulators, etc.)
 - D. Prepare time schedule for warm-up preceding the competition. The order of performance for warm-up and competition will be determined by the WVSSAC.
 - E. Make sure the information pertaining to the competition is sent to each participating school. Arrange for a Coaches' Meeting prior to the competition.
 - F. Make arrangements for awards and media coverage at the conclusion of each awards presentation. All trophies will be sent to the tournament site. Check for numbers and types prior to event.
 - G. At the conclusion of the competition, please:
 - 1) Complete the Financial Report (**Form C5**) and the Team Scoring Report (**Form C6**) and send a copy of each to the WVSSAC.
 - 2) Send a copy of the results to the WVSSAC (**Forms C3, C4, C5, and C6**).

3. Protests related to the judgment of officials are not permitted.

CHEER MASTER SCORE SHEET

SCHOOL_____

REGION_____ CLASS_____ TABULATOR_____ DATE_____

COMPETITION ROUTINE

Judge 1: _____

Judge 2: _____

***USE ASTERISK TO INDICATE HIGHEST AND LOWEST SCORE**

Judge 3: _____

Judge 4: _____

Judge 5: _____

TOTAL OPEN SCORE _____

HIGH/LOW AVERAGE

- 1. Highest Score * + Lowest Score* = _____
- 2. Divide score in #1 by 2 + _____
- 3. Remaining Three Scores + _____
- 4. + _____
- 5. + _____
- 6. Subtotal-Numbers in Steps 2, 3, 4, 5 = _____

Safety Judge Deductions - _____

TOTAL SCORE _____

TABULATOR CHECKLIST

**TO BE COMPLETED FOR EACH SCHOOL AND RETURNED
WITH CARBON COPIES**

- _____ Each tabulator calculated individual score sheets on a tape calculator and attached tape to score sheets.
- _____ If judge total on any sheet was more than 2 points difference in tabulators' total, was score sheet returned to judge by SAFETY JUDGE?
- _____ Arrange five judge sheets in order from highest score to lowest score.
- _____ Record the five scores on MASTER SCORE SHEET
- _____ Asterisk the highest and lowest score
- _____ ADD the highest and lowest score - Step 1
- _____ DIVIDE the total of the highest and lowest scores by TWO - Step 2
- _____ Record the other three scores
- _____ Total the SAFETY JUDGE DEDUCTIONS and attach calculator tape
- _____ Record the SAFETY JUDGE DEDUCTIONS
- _____ ADD lines 2, 3, 4, 5
- _____ SUBTRACT Safety Judge Deductions
- _____ RECORD Total Score
- _____ SAFETY JUDGE initial Master Score Sheet
- _____ SAFETY JUDGE confer with cheer judges and initial Announcement Sheet before Awards Presentation

FINANCIAL REPORT
STATE CHEERING TOURNAMENT

Date _____ City _____

RECEIPTS:

_____ Adults @ _____ \$ _____

_____ Students @ _____ \$ _____

TOTAL RECEIPTS \$ _____

NUMBER ADMITTED WITH C&I CARD _____ (Attach Sign-In Form)

DISBURSEMENTS:

Facility Rental _____

Custodians _____

Security _____

Ticket Takers/Sellers _____

Timers/Scorers _____

PA Announcer _____

Supplies _____

TOTAL DISBURSEMENTS \$ _____

PROFIT OR LOSS \$ _____

Director

STATE CHEER TEAM SCORING REPORT

_____ A _____ AA _____ AAA

<u>SCHOOL</u>	<u>SCORE</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____

PLEASE RETURN WITH FINANCIAL STATEMENT