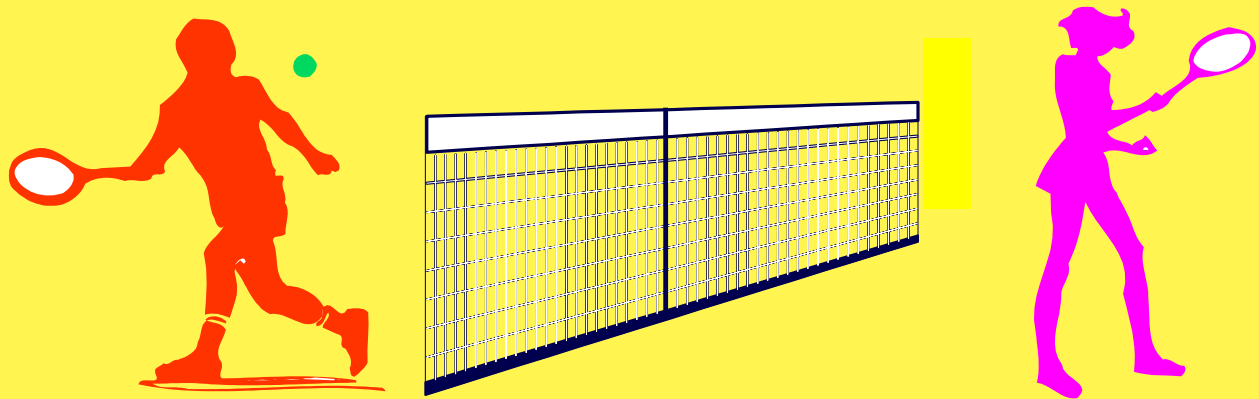


2020 - 2021



**Tennis
Coaches
Packet**

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For additional information related to sports medicine issues concerning athletic participation, please click the “Sports Medicine” tab on the opening page of our website.

WEST VIRGINIA SECONDARY SCHOOL ACTIVITIES COMMISSION



2875 Staunton Turnpike, Parkersburg, WV 26104-7219

TELEPHONE: 304-485-5494
FAX NUMBER: 304-428-5431

E-MAIL: wvssac@wvssac.org
WEB SITE: www.wvssac.org



BULLETIN

TO: Tennis Coaches
FROM: Greg Reed, Assistant Executive Director
DATE: January 2021
SUBJECT: 2020-2021Tennis-Spring

Coaches are responsible for reviewing and understanding the contents of all documents. Questions should be addressed to this office. Coach must sign and return verification form.

Points of Emphasis:

1. Important dates for high school tennis:
 - a. Season starts Monday, March 15, 2021
 - b. Date of First contest: Monday, April 12, 2021
 - c. Form T3 due to WVSSAC by April 7, 2021.
 - d. Form T4 to Regional Director April 28, 2021
 - e. **Regional Entry Form Due: May 24, 2021. (\$50.00 fine for late submission and players will not be seeded. All players will be entered in the blind draw.)**
 - f. Season ends when eliminated from post season play.
 - g. Regional Tournament Dates: Tournament may begin on Monday, May 24, 2021. Regionals must be completed by Saturday, May 29th.
 - h. State Tournament Dates - June 3-5, 2021
 - i. State Tournament Coaches' Meeting and Registration, Wednesday, June 2, 6:30 p.m. at Kanawha City Community Tennis Center in Charleston, WV. All coaches of individuals participating in the State Tournament are required to attend.

Failure of the coach to attend the meeting or to send a school-appointed professional representative will result in disqualification of the qualifiers.

2. Please review the **Tennis Program** from the February issue of [*The Interscholastic*](#). Available Online: www.wvssac.org
3. **Tennis Rules Clinics**
The WVSSAC will not conduct yearly Tennis Rules Clinics. Each coach must sign and return the enclosed verification form (T3).
4. A tennis team will be allowed to participate in twenty-two (22) matches in a season, excluding Regional and State Tournament Play.
5. Eligibility forms are due **online** by the date of the first contest according to the Standardized Calendar.
6. The WVSSAC adopted the Wilson tennis ball for tournament play.
7. Regional and State Tournament Play – (Refer to [*The Interscholastic*](#)). Available online after season begins for most current information.

8. Preseason Meetings: It is highly recommended that all coaches conduct a preseason meeting for their players and parents. In addition to their own rules and regulations, coaches must address players on gamesmanship, conduct, and sportsmanship rules before the first regular season match.

Coaches are asked to carefully review the Spectator Support Information with players, fans, and parents.

Rule 127-4-3 Code for Interscholastic Athletics – Coaches are hereby notified to carefully review this rule with special emphasis on **3.8**

9. As part of our emphasis on good sportsmanship, good conduct, and adherence to rules and regulations, the WVSSAC will be training individuals to serve as tennis officials. **Regional Tournament Directors will be asked to use these trained officials.** It is recommended that schools use these officials or secure impartial personnel during regular season play. If you know any individuals who would be willing to become tennis officials, please direct them to contact the WVSSAC office.
10. Coaches Request for Ruling Form – Upon the recommendation of the Tennis Coaches Committee, Coaches Request for Ruling Form has been developed. If all coaches and players adhere to the rules and regulations, there should be no need for such a form. However, if an inappropriate action occurs, the form should be utilized to resolve the issue.
11. The WVSSAC Special Report Form will be used by coaches to report unsportsmanship like acts by players or coaches, unsafe playing conditions, improper match administration, or any other items that could not or were not handled by use of the Coaches Request for Ruling Form. One copy of the Special Report Form is enclosed; additional copies will be provided upon request. This form shall be mailed to the WVSSAC office.
12. **Honest Effort Rule:** A player cannot default a match to save energy for another match or default to gain an advantage by not playing. If an athlete does not adhere to this rule, he/she will be disqualified from the tournament.
13. **Good Faith Rule:** An athlete must complete the qualifying tournament to be eligible to compete at the next level. **Athletes who know they will be unable to complete the competition must notify the coach immediately and that athlete should not be entered in the competition.**
14. **Any maneuvering or stacking of positions is cheating.** Players must be played according to their ability.
15. **Head Trauma Guidelines** – Refer to the approved Return to Play/Concussion Protocol. RTP refers to return to play and return to practice. The appropriate health care professional will determine when a concussed athlete may return to participation.
16. **Injury/Participation Procedure at WVSSAC Championship Events** – Medical personnel (athletic trainers) will have the jurisdiction concerning the return of player to competition after an injury.
17. **Use of Drugs, Medication or Food Supplements by Athletes** – It is the philosophy of the National Federation and the WVSSAC that students be encouraged and supported in their efforts to develop and maintain a healthy lifestyle. In promotion of safety and healthy lifestyles, the WVSSAC Sports Medicine Committee requests that coaches assume the responsibility of informing athletes that the use of substances should be discontinued especially during the times when dehydration may occur due to potential life threatening consequences.
18. **All coaches for each sport are required to complete an Emergency Action Plan (Senate Bill 40). This must be completed online - See your Athletic Director for further information.**

§127-3-28. Tennis (Boys and Girls).

28.1. Rules: Tennis rules published by the United States Tennis Association are the official rules for all interscholastic competition unless otherwise provided by Commission modification.

28.2. Organized Team Practice: Organized team practice will begin on Monday, March 15, 2021 and the first contest may be played on Monday, April 12, 2021.

28.3. Length of Season: The tennis season will end for each team or individual at tournament elimination.

28.4. Maximum Team Contests: A tennis team will be permitted 22 matches exclusive of sectional, regional, and state contests.

28.4.1. Dual, triangular and quadrangular matches count as one. Matches in which five or more schools participate count as two.

28.5. Scrimmages: Two tennis scrimmages with another high school may be conducted. See Glossary.

28.6. Individual students of a team must have practiced on 14 SEPARATE days, exclusive of the day of a contest, before participating in an interscholastic contest.

28.7. A student may accept awards in WVSSAC sanctioned events or non sanctioned events during the entire year. These awards must be consistent with the items specified in the Awards Rules.

28.8. *Middle School* - The above will apply for Middle School with the following adaptations:

28.8.1. Middle school teams may play 16 matches including tournaments sanctioned by the WVSSAC.

28.8.2. Middle school teams are permitted one (1) scrimmage. See Glossary.

28.8.3. There shall be one season for tennis in middle school, either fall or spring; however, the season selected shall be no longer than 12 weeks.

Summary of Important Changes for 2018 Edition of *Friend at Court* ITF Rules of Tennis

There are relatively few significant changes to the 2018 edition of the *Friend at Court*, most of which relate to innovations in alternative scoring formats and improvements in procedures for tournament administration.

ITF Rules of Tennis

[p. 21] A note at the end of Appendix I states that the Stage 1 (Green) ball, which had been allowed on a trial basis, now may be used for all levels of competitive play except for world ranking professional tennis events, Davis Cup and Fed Cup, Junior Tournaments and Team events sanctioned by the ITF and affiliated Regional Associations, ITF Senior Circuit and Team events and ITF Wheelchair Circuit and Team events. Each National Association including the USTA has the right to decide which national competitive events should use the Stage 1 (Green) ball.

[p. 23] Appendix V.1. "Short" Sets now defines the conventional short set as the first to win four games by a margin of two with a tiebreak at 4-all. It adds the option to the USTA to use short sets comprised of the first to win three games by a margin of two with a tiebreak at 3-all. The USTA's authorization for use of this option is already found in USTA Regulation I.E., which authorizes alternative match formats in general. Results of these matches count for ranking unless prohibited by the applicable ranking regulations.

[p. 23] Appendix V.2. Short Set Tie-Break adds the option to the USTA to replace the conventional Set Tiebreak in a Short Sets Match with a Short Set Tiebreak in which the first to win five points wins the "Game" and "Set." Players change sides after four points. A deciding point is played at 4-all. The sanctioning body determines the order and number of serves. The USTA's authorization for use of this option is already found in USTA Regulation I.E., which authorizes alternative match formats in general. Results of these matches count for ranking unless prohibited by the applicable ranking regulations.

[p. 24] A new paragraph was added to Appendix V [The Let During a Service (Rule 22) "No Let" Rule] giving the USTA the option to modify the No Let Rule in doubles using Short Sets to allow either player on the receiving team to return a serve that touches the net, strap, or band and lands within the correct service box. The USTA's authorization for use of this option is already found in USTA Regulation I.E., which authorizes alternative match formats in general. Results of these matches count for ranking unless prohibited by the applicable ranking regulations.

[p. 61] USTA Regulation II.A.4.a. now explicitly allows ratings to be used as the basis for the Computerized List Method of seeding.

[p. 61] USTA Regulation II.A.4.b. now explicitly states that ratings are considered by the All Factors Method of seeding.

[p. 70] USTA Regulation II.B.4.g. was amended to provide a simpler discretionary three-step procedure for separating opponents to avoid matches that bring together first-match opponents from the same area, club, school, family, or doubles team.

[p. 76] USTA Regulation II.B.7.a.iv. now authorizes flighting players in all divisions and not just the junior divisions.

[p. 92] The previous term "Unplayed Match" was replaced with the term "Cancelled Match" in Table 10 to describe a match that the Referee decides will not be started for any reason other than a withdrawal, walkover, default, or retirement. There is no winner or loser of a Cancelled Match.

[p. 101] USTA Regulation III.G.2 was revised to add Short Sets as a format that the Referee may use so that a tournament may be completed on time.

[p. 117] USTA Regulation V.A.1 was amended to require that a Tournament Committee deliver draw sheets to USTA within three days after completion of the tournament instead of seven days.

[pp. 137] USTA Regulation X.E.5.c. was added to explicitly state that the system for Adult, Senior, and Family National Rankings awards ranking points to a player in an abandoned or cancelled match based on the last round in which the player won a match.

[pp. 144] USTA Regulation XIII.B.1.b. was amended to add Category III USTA Wheelchair Tournaments as another category of tournaments included on the Wheelchair National Tournament Schedule.

[p. 149] USTA Regulation XIII.C.6.b. was amended to allow the Wheelchair Tennis Committee, in consultation with the Adult Tennis Department, to determine the relative ranking weights of National Ranking Tournaments and publish them in Table 21.

[p. 150] USTA Regulation XIII.C.6.e. was added to explicitly state that the system for Wheelchair National Rankings awards ranking points to a player in an abandoned or cancelled match based on the last round in which the player won a match.



The Coaches Code of Ethics

The function of a coach is to educate students through participation in interscholastic competition. An interscholastic program should be designed to enhance academic achievement and should never interfere with opportunities for academic success. Each student should be treated with the utmost respect, and his or her welfare should be considered in decisions by the coach at all times. Accordingly, the following guidelines for coaches have been adopted by the NFHS Board of Directors.

The coach shall be aware that he or she has a tremendous influence, for either good or ill, on the education of the student and, thus, shall never place the value of winning above the value of instilling the highest ideals of character.

The coach shall uphold the honor and dignity of the profession. In all personal contact with students, officials, athletic directors, school administrators, the state high school athletic association, the media, and the public, the coach shall strive to set an example of the highest ethical and moral conduct.

The coach shall take an active role in the prevention of drug, alcohol and tobacco abuse.

The coach shall avoid the use of alcohol and tobacco products when in contact with players.

The coach shall promote the entire interscholastic program of the school and direct his or her program in harmony with the total school program.

The coach shall master the contest rules and shall teach them to his or her team members. The coach shall not seek an advantage by circumvention of the spirit or letter of the rules.

The coach shall exert his or her influence to enhance sportsmanship by spectators, both directly and by working closely with cheerleaders, pep club sponsors, booster clubs, and administrators.

The coach shall respect and support contest officials. The coach shall not indulge in conduct which would incite players or spectators against the officials. Public criticism of officials or players is unethical.

The coach should meet and exchange cordial greetings with the opposing coach to set the correct tone for the event before and after the contest.

The coach shall not exert pressure on faculty members to give student special consideration.

The coach shall not scout opponents by any means other than those adopted by the league and/or state high school athletic association.

WVSSAC TENNIS ENTRY FORM
INDIVIDUAL SINGLES & DOUBLES COMPETITION
REGIONAL TOURNAMENT

Form 21/22
Boys / Girls
(circle one)

REFER TO THE INTERSCHOLASTIC

School _____ Phone Number _____
 City _____ Zip Code _____ Class _____ Region No. _____
 School's Colors _____ Nickname _____
 Coach's Name _____ Home Phone Number _____
 Coach's E-Mail Address _____
 Assistant Coach(es) Name(s) _____

1. The purpose of this form is to enter players into the individual singles and doubles regional competition.
2. Each position and player must have played at least 6 team matches in order to qualify.
3. Each participant must also meet all current eligibility rules of the WVSSAC.
4. Teams must play at least 50% of the teams within their assigned region to be eligible to participate in the regional seeding process.

ALL BLANKS(INFORMATION) MUST BE COMPLETED

Participants are:

Singles (NO ALTERNATES ALLOWED)	Name	# Teams Played in Region	Regional Entry Record W-L	Overall Entry Record W-L	# of Times Position Played	# of Times Player Played Position
Number 1	_____	_____	_____	_____	_____	_____
Number 2	_____	_____	_____	_____	_____	_____
Number 3	_____	_____	_____	_____	_____	_____
Number 4	_____	_____	_____	_____	_____	_____

*Doubles	Name	# Teams Played in Region	Regional Entry Record W-L	Overall Entry Record W-L	# of Times Position Played	# of Times Player Played Position
Doubles 1	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
Doubles 2	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
Doubles 3	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____

***Alternates for Doubles Only** NOTE: Alternates are listed in order of ability and substitution. (For Example: #1 alternate must be substituted first)

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Use the space below to provide any information needed to seed the top four players at each singles position and the top four teams in each doubles position.

Date _____ Coach's Signature _____

Athletic Director or Principal's Signature _____

If the Regional Entry Form is not received in the WVSSAC office by the due date, a \$50.00 late fee will be issued to the school and that school's players will not be entered in the seed draw for the top four positions.

All players of the violating school will be placed in the blind draw.

Mail or fax (304-428-5431) **this original** to the WVSSAC office. Make one copy and send it to your regional director.

***Match Report Forms** are to be taken to the Regional Tournament coaches' meeting for the purpose of seeding the top four entries at each position.

Check **The Interscholastic** for his/her name and address.

Prior to any doubles play, alternates (doubles only) who were listed on the Entry Form may be used only in case of **illness** or **injury** and only in the **position of the unavailable player**.

MATCH REPORT FORM

Coaches are to use this form for all regular season matches. **Match Report Forms** are to be taken to the Regional Tournament coaches' meeting for the purpose of seeding the top four entries at each position.

The WVSSAC reserves the right to request all forms in the event of inappropriate line-up allegations. Coaches will be required to submit these forms and challenge procedures in the event of a reported violation.

SCHOOL: HOME _____ **vs** **VISITOR** _____

SITE: _____

DATE OF MATCH _____

	HOME PLAYER(S)	VISITING PLAYER(S)	WINNER	SCORE
#1 SINGLES	_____	_____	_____	_____
#2 SINGLES	_____	_____	_____	_____
#3 SINGLES	_____	_____	_____	_____
#4 SINGLES	_____	_____	_____	_____
#1 DOUBLES	_____	_____	_____	_____
	_____	_____	_____	_____
#2 DOUBLES	_____	_____	_____	_____
	_____	_____	_____	_____
#3 DOUBLES	_____	_____	_____	_____
	_____	_____	_____	_____

FINAL TEAM SCORE _____
Winner Score Loser Score

COACH _____
Home Visitor

WEATHER CONDITIONS: _____

Tennis Information Verification Form

(Please print)

School: _____

Head Coach: _____

_____ (Boys Coach) _____ (Girls Coach) _____ (Both)

Asst. Coach: _____

_____ (Boys Coach) _____ (Girls Coach) _____ (Both)

Athletic Director: _____

E-Mail: _____

Phone: _____

Cell: _____

I have received and read the WVSSAC tennis packet materials.

(Coaches Signature) _____ (Date) _____

(Coaches Signature) _____ (Date) _____

Return this form to Heather Enoch by April 7, 2021. (Refer to The Interscholastic for due date.)

**WVSSAC
2875 Staunton Turnpike
Parkersburg WV 26104
Fax: 304-428-5431**

Tennis Regional Seeding Meeting Form

Due by April 28, 2021 to the Regional Director

Tennis Coach: _____

School: _____

I am requesting to be notified of the time and place of the seeding meeting for Region:
_____.

Please contact me at:

Address:

Phone: (H) _____ (W) _____ (C) _____

Email: _____

Fax: _____

(Regional Director will return this portion of the form to the coach)

The Region _____ seeding meeting will be held at _____
(Location)

on _____ at _____.
(Date) (Time)

NOTE: If the coach chooses not to use this form and does not attend the seeding meeting, the coach is responsible and the athletes will be placed in a blind draw. If the coach receives no response to this form within six(6) days, each coach must contact the regional director personally.

All seeding meeting dates are posted on the WVSSAC website. It is ultimately the coaches responsibility to check the website for the meeting dates, locations and times.

(Signature)

(Date)

Coach's Request for Ruling Form Instructions

If a coach suspects that an action is in violation of the USTA regulation or modifications as adopted by the WVSSAC, the coach must submit this form to the Tournament Director/Head Official. Be reminded that the home administration is the game administration in the absence of a designated director or official.

This form is to be used to resolve complaints, violations, etc., before they become part of the match and interrupt the match, tournament, etc. Whenever possible, the form is to be submitted to the game administration prior to the match or immediately upon the action. All inquiries pertaining to uniforms must be submitted to the game administration prior to the start of the match. No forms will be accepted in excess of 10 minutes of the completion of the match

The decision of the Tournament Director/Head Official will be final. All parties (coaches, players, game administrators, officials, etc.) are reminded that WVSSAC Rule 127-3-16 is in effect for all contests.

WVSSAC Rule 127-3-16 Sports Rules – Game Protests 16.3

The protest of a game will not be allowed by the Board of Directors when it is based on a judgment decision on the part of an official or even a misinterpretation or misapplication of the rules

Coach's Request for Ruling Form

A copy of this form shall be returned to the submitting coach and the coach of the school in question.

Indicate type of Match

Regular Season _____ Regional _____ State _____

School Name: _____

To request a ruling, a coach must cite the Rule, Section and Article from the USTA Friend At Court or the page from the WVSSAC Tennis Manual which indicates that an action is in violation.

USTA Friend At Court

Rule: _____ Section: _____ Article: _____

WVSSAC Tennis Manual

Page #: _____

Alleged Violation:

Coach's Signature: _____ Date: _____

Tournament Director/Official's Ruling:

Legal: _____ Illegal: _____

Explanation:

Action Taken:

Tournament Director/Official's Signature & Date: _____

TENNIS ALIGNMENT – REGIONAL COMPETITION
AAA TEAMS
SINGLES AND DOUBLES

*Tournament Directors shall refer to the [Director's Manual](#) for responsibilities and to the [Entry Form Book](#) online for proper form completion.

Region I

Site: Wheeling Park High School
Director: Dwaine Rodgers, AD, Wheeling Park HS
Schools: Bridgeport, Brooke, Buckhannon-Upshur, John Marshall, Morgantown, Preston, University, Wheeling Park

Region II

Site: Jefferson High School
Director: Bill Stewart, AD, Jefferson HS
Schools: Hampshire, Hedgesville, Jefferson, Martinsburg, Musselman, Spring Mills, Washington

Region III

Site: Kanawha City Tennis Courts
Director: Tim Fridley, AD, George Washington HS
Schools: Capital, George Washington, Greenbrier East, Oak Hill, Princeton, Riverside, South Charleston, St. Albans, Woodrow Wilson

Region IV

Site: Parkersburg City Park
Director: Chris Way, AD, Parkersburg HS
Schools: Cabell Midland, Huntington, Hurricane, Lincoln County, Parkersburg, Parkersburg South, Ripley, Spring Valley

TENNIS ALIGNMENT – REGIONAL COMPETITION
AA-A TEAMS
SINGLES AND DOUBLES

*Tournament Directors shall refer to the [Director's Manual](#) for responsibilities and to the [Entry Form Book](#) online for proper form completion.

Region I

Site: TBD
Director: TBD
Schools: Berkeley Springs, East Fairmont, Fairmont Senior, Frankfort, Keyser, Madonna, Magnolia, North Marion, Oak Glen, Ritchie County, St. Mary's, Weir, Tyler Consolidated, Wheeling Central

Region II

Site: Lincoln HS/Bridgeport HS
Director: Sarah DePiano, Grafton HS
Schools: Elkins, Grafton, Lewis County, Liberty H, Lincoln, Moorefield, Notre Dame, Parkersburg Catholic, Petersburg, Philip Barbour, Robert C Byrd, Trinity Christian, Williamstown, Wirt County, Wood County Christian

Region III

Site: Concord University
Director: Joe Blankenship, Tennis Coach, Concord University
Schools: Bluefield, Braxton County, Charleston Catholic, Greenbrier West, Herbert Hoover, Independence, Liberty (R), Midland Trail, Mount View, River View, Shady Spring, Westside, Wyoming East

Region IV

Site: Logan High School
Director: Susan Adkins, AD, Logan HS
Schools: Chapmanville Regional, Logan, Man, Mingo Central, Point Pleasant, Nitro, Poca, Ravenswood, Scott, Sherman, Sissonville, St. Joseph Central, Tug Valley, Wahama, Wayne, Winfield

2021 Tentative WVSSAC State Tennis Tournament Schedule

Note: All times are tentative and are subject to change as dictated by playing time, availability of courts, and weather.

ORDER OF PLAY

Boys A / AA - Kanawha City Community Center & Tennis Indoor Center

Girls A / AA - Kanawha City Community Center & Tennis Indoor Center

Boys AAA - Kanawha City Community Center & Tennis Indoor Center

Girls AAA - Kanawha City Community Center & Tennis Indoor Center

*All players need to be available for play at 8:00 a.m. on Thursday, Friday & Saturday

Rounds prior to semi finals will be 8 game pro sets. Subsequent matches will be 2 of 3 sets.

THURSDAY, JUNE 3

7:15 am Officials' Meeting

7:30 am Players Report

7:45 am Coaches' Meeting
(at assigned site)

8:00 am Play Begins

SINGLE MATCHES

#1 Position Rounds 1 and 2

#2 Position Rounds 1 and 2

#3 Position Rounds 1

DOUBLE MATCHES

#1 Position Round 1

FRIDAY, JUNE 4

7:15 am Officials' Meeting

7:30 am Players Report

7:45 am Coaches' Meeting
(at assigned site)

8:00 am Play Begins

DOUBLE MATCHES

#1 Position Round 2

#2 Position Round 1

SINGLES MATCHES

#1 Position Semi-Finals

#2 Position Semi-Finals

#3 Position Semi-Finals

#4 Position Semi-Finals

DOUBLES MATCHES

#1 Position Semi-Finals

#2 Position Semi-Finals

#3 Position Semi-Finals

SATURDAY, JUNE 5

CHAMPIONSHIP MATCHES

(All finals will be held at Kanawha City Community Center & Tennis Indoor Center)

7:30 Players Report and 7:45 Coaches' Meeting

8:00 Play Begins

Singles Finals

Doubles Finals

Regional Tournament Directors are to give a copy of this Rooming List Information Sheet and the Rooming List to the coach of each state qualifier.

WVSSAC STATE TOURNAMENT ROOMING LIST INFORMATION

Please complete the rooming list for this year's State Tournament. Area hotels/motels usually provide rooms at a special rate to those teams and parents attending the State Tournament. Payments for teams must be made in full by a **school check** (not personal) for all expenses.

Reservations must be made as early as possible. When speaking with the hotel/motel contact, please be sure to identify your school name and indicate that the reservations are for the state tournament.

Please check the website for the approved list of hotels/motels who will provide rooms for your sport state tournament.

Hotel / Motel Policy

Effective with the 2010-2011 school year, member schools that are eligible to receive reimbursement for lodging at state championship sites **MUST** be housed at hotel/motel sites that participate in a cooperative agreement with the WVSSAC. *(Member schools will be notified by information posted on the WVSSAC website and material included in the sport specific coaches packets as to which lodging sites have entered into an agreement with the WVSSAC.)*

Schools that choose to use unapproved lodging sites will not receive any reimbursement.

WVSSAC STATE TOURNAMENT ROOMING LIST

School Name _____ Sport **Tennis**

Address _____

Phone # _____

Principal _____

Athletic Director _____

Coach _____

Person In Charge of Supervision _____

Hotel/Motel Name _____

Coach Cell Phone _____ E-mail _____



* List each person who will be staying in each room and his/her official capacity. (Coach or Player)

* Reservations should be made as early as possible.

* After making reservations, send a copy of the room list to the WVSSAC office (Fax 304-428-5431) and to the hotel/motel contact person. If any changes are made to the room list, a revised copy should be submitted to the hotel/motel management immediately upon arrival.

<p>Room #1 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #9 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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<p>Room #2 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #10 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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<p>Room #3 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #11 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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<p>Room #4 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #12 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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<p>Room #5 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #13 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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<p>Room #6 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #14 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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<p>Room #7 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #15 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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<p>Room #8 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>Room #16 Name Official Capacity</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
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State Tournament Program Information

Goal: *To provide a quality program for all championship events*

What: *Tennis State Championship Program*

Deadline: *May 28, 2021 - Noon - (No Extensions Past the Deadline)*

Required Online Submission Only - (School Information-Roster-Schedule)

- ✓ Go to www.wvssac.org click on Admin Login in the upper left corner of homepage
- ✓ Type in your Username and Password as the school Administrator in the appropriate sections and click on Login
- ✓ Click on Submit Rosters. Under Program select Senior and select **Tennis**
- ✓ Complete the School Information and head coaches information. Click Update/Continue
- ✓ Click the Sync button and enter the information requested, then save by clicking the Update/Save Roster button. Always view your roster for accuracy.
- ✓ If you don't find a student, go to the Eligibility Certificate Form and add the name and return to the Roster and click Sync button. **Note:** The Sync button feature has been added to update all names on the active Eligibility Certificate Form. Check for accuracy. Save all changes to your eligibility certificate and roster.

Required Items for a Team Page:

School Information, Head Coach Information, Roster Information. Update/Complete Online - Printer will use this for the Program Page.

Team Picture

Individual Head Coaches' Picture

Page Sponsor - Please contact a business or the boosters club concerning sponsoring this page. Ad is about the size of a business card which often times is used.

Team Page Cost - \$125 - Make checks payable to WVSSAC. Indicate sport & school in memo section of check.

When emailing the team/coach pictures and page sponsor, please enter the school name (No Abbreviations, please) and sport in the subject line of the email.

Questions Contact:

Katelyn Enoch

WVSSAC

2875 Staunton Turnpike

Parkersburg, WV 26104

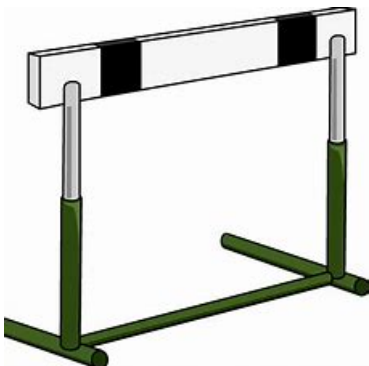
Phone (304) 485-5494

Fax (304) 428-5431

Email: Katelyn.Enoch@wvssac.org



Refer to the previous page
for instructions on
filling out coaching and team
information online.





COACHING REMINDERS



Practice: Team members must have 14 practices on 14 separate days - 5 days sports specific if participating in another sport during the same sports season. A student must have 5 days of practice if coming from one sports season into the next sports season without interruption of school days. Only students enrolled in the specific member school and a member of team is allowed to practice. Rule 127-2-13.

Sunday Contests: Contests or practice on Sunday is prohibited. Practice refers to any group or individual meeting to view films or activity associated with the activity of that sports season. Rule 127-3-14.

Physical Exam: Team members must have Athletic Participation/Parental Consent/Physician's Certificate form completed and on file before beginning practice. Rule 127-3-3. (Must be on or after May 1st)

All-Star Competition: Any student completing athletic eligibility at the end of current school year because of age or completion of semesters of eligibility may play in one (1) all-star game upon conclusion of the season without loss of eligibility for balance of year. Rule 127-3-4.

Awards: Team members can accept awards from school sponsoring a sanctioned event or the school. Wearing apparel, championship rings, equipment, athletic goods that exceeds \$20.00 are prohibited from any source. Rule 127-3-5.

Out of Season Coaching: Coaches may not promote, initiate, organize, supervise or participate in out-of-season events involving students of the same sport as the grade level coaching assignment and preceding grade level except as specified in Rules 127-3-7.2 and 127-3-7.3. Rule 127-3-7.7.

Amateur: Any team member competing for money, receiving any award or prize of monetary value that has not been approved by the WVSSAC, capitalizing on athletic fame or signing a professional playing contract in that sport is prohibited. Rule 127-2-11.

Participation as Ineligible: Any student who participates as ineligible may forfeit eligibility for up to 365 days. Rule 127-2-12.

Non-School Participation: Participation is limited to school teams only with a few exceptions in individual sports provided the school principal approves and no school contests/activities are missed. Participation includes but is not limited to, practice, fund raising, team pictures, tryouts, etc. Rule 127-2-10.

Sanctioning and Travel: A member school shall not enter a contest, tournament, or competition which requires sanctioning until it is approved 30 days prior to the event. Rule 127-3-16.

For complete details regarding the above regulations and those governing team memberships, scholarship, undue influence, age, semester, etc. refer to the **Rules & Regulations Handbook** or at www.wvssac.org.

This is not a comprehensive listing.

§127-2-13. Practice.

13.1. Only students enrolled and eligible to be listed on the eligibility certificate for that sport in the specific member school are allowed to participate in that school's practices. Exceptions - Rules 127-2-3.2, 127-2-3.5 and 127-2-13.6.

13.2. The frequency and length of practice is at the discretion of each member school.

13.3. Member schools of the WVSSAC may practice on any day of the year with the exception of Sunday practice. Rule 127-3-14.2 further clarifies Sunday practice.

13.4. Individual players of a team must have practiced

13.4.a. on 7 SEPARATE days before participating in an interscholastic scrimmage.

13.4.b. on 14 SEPARATE days, exclusive of the day of a contest, before participating in an interscholastic contest. The following sport(s) is exempted from the provisions of this rule: golf.

13.4.c. A student athlete who is absent from practice with their team for non-medical reasons, not under a doctor care, for more than fourteen (14) consecutive days must have the required full fourteen (14) practice days before resuming participation in a contest. Students participating in football must follow the practice progression as set forth in Rule 127-3-23.

13.5. A student shall not be permitted to engage in interscholastic practice until that student has filed with the principal a completed Athletic Participation/Parental Consent/Physician's Certificate Form. Rule 127-3-3 further explains this required form.

13.6. A student academically ineligible may begin practicing 15 school days immediately prior to the date of regaining full eligibility. (All other ineligible students may not practice.)

13.7. If a student has established eligibility in a sport requiring 14 separate days of practice and is continuing to participate in that sport or no school days have lapsed from one sport to another sport in a same season, the student may participate in another sport of the season after completing seven separate days of sport specific practice in the second sport.

13.8. Students participating in a sport(s) in one season must have practiced 14 separate days, exclusive of the day of a contest, to be eligible to participate in a sport in the next season with the following exception: the student has continued to practice or participate in tournament play without an interruption of school days. The student must complete seven separate days of sport specific practice in the second sport.