

2019 - 2020

Middle School



Tennis



Coach

Fall Packet

## TABLE OF CONTENTS

Fall Tennis Bulletin/Middle School .....	3
Tennis (Boys & Girls) Rule 127-3-28 .....	5
<i>The Interscholastic</i> Tennis Program February 2016.....	6
Special Report Form .....	10
Coach's Request for Ruling Instructions .....	11
Coach's Request for Ruling Form .....	12
Coaching Reminders.....	13
Practice Rule/WVSSAC Rule 127-2-13 .....	14
Ejection Rule/Bench Clearing Policy .....	15
Spectator Support Information for Tournaments .....	16

**For additional information related to sports medicine issues concerning athletic participation, please click the "Sports Medicine" tab on the opening page of our website.**

# WEST VIRGINIA SECONDARY SCHOOL ACTIVITIES COMMISSION



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## BULLETIN

TO: Tennis Coach Middle School  
FROM: Greg Reed, Assistant Executive Director  
DATE: July 2019  
SUBJECT: 2019 Fall Tennis Season, Middle Schools

Coaches are responsible for reviewing and understanding the contents of this document.  
Questions should be addressed to this office.

The following points of emphasis are presented for the 2019 season:

1. There shall be one season for tennis in middle school either fall or spring; however the season selected shall be no longer than 12 weeks.
2. Please review the enclosed copy of the 2018 Tennis Program from the February issue of *The Interscholastic*.

### Tennis Rules Clinic

- a. The WVSSAC **will not** conduct yearly Tennis Rules Clinics.
  - b. The USTA Friend at Court has been mailed to your school.
3. A tennis team will be allowed to participate in sixteen (16) matches in a season. Regular season matches will be pro-sets (8 games—with a 12 point tiebreaker at 8 games all). There is no provision for a six game pro-set. If a six game pro-set match is played, the match will not count in the season record.
  4. **Eligibility must be completed online by the date of the first contest according to the standardized calendar.**
  5. The WVSSAC adopted the Wilson tennis ball for tournament play.
  6. Coaches' Request for Ruling Form – Upon the recommendation of the Tennis Coaches' Committee, a Coaches' Request for Ruling Form has been developed. If all coaches and players adhere to the rules and regulations, there should be no need for such a form. However, if an inappropriate action occurs, the form should be utilized to resolve the issue.
  7. The WVSSAC Special Report Form will be used by coaches to report unsportsmanlike acts by players or coaches, unsafe playing conditions, improper match administration, or any other items that could not or were not handled by use of the Coaches' Request for Ruling Form. One copy of the Special Report Form is enclosed; additional copies will be provided upon request. This form should be mailed to the WVSSAC office.
  8. Misconduct of Players and Jurisdiction – If misconduct occurs, the coach should first consult the coach of the player in question. If that coach fails to issue appropriate sanctions, the other coach may issue appropriate sanction. A Special Report should then be completed and mailed to the WVSSAC office

9. Sportsmanship and conduct are areas that continue to need improvement. It is the coach's responsibility to inform his/her athletes of conduct, sportsmanship, and uniform regulations. These regulations are to be enforced throughout the tennis season not just during tournament play.

Rule 127-4-3 Code for Interscholastic Athletics – **Coaches are hereby notified to carefully review this rule with special emphasis on 3.8.**

10. As part of our emphasis on good sportsmanship, good conduct, and adherence to rules and regulations, the WVSSAC will be training individuals to serve as tennis officials. It is recommended that schools use these officials or secure impartial personnel during regular season play. If you know of any individuals who would be willing to become a tennis official, please direct them to contact the WVSSAC office.

**Chairs for officials and/or coaches will not be allowed on court until tournament championship matches at which time court chairs will be used.**

11. **Honest Effort Rule** – A player cannot default a match to save energy for another match or default to gain an advantage by not playing. If an athlete does not adhere to this rule, he/she will be disqualified from the tournament.
12. **Good Faith Rule** – An athlete must complete the qualifying tournament to be eligible to compete at the next level. **Athletes who know they will be unable to complete the competition must notify the coach immediately and that athlete should not be entered in the competition.**
13. **Any maneuvering or stacking of positions is cheating.** Players must be played according to their ability.
14. **Head Trauma Guidelines** – Refer to the approved Return to Play/Concussion Protocol. RTP refers to return to play and return to practice. The appropriate health care professional will determine when a concussed athlete may return to participation.
15. **Injury/Participation Procedure at WVSSAC Championship Events** – Medical personnel (athletic trainers) will have the jurisdiction concerning the return of a player to competition after an injury. If a parent refuses to follow the determination of the authorized person, a release form must be signed.
16. **Use of Drugs, Medication, or Food Supplements by Athletes** – It is the philosophy of the National Federation and the WVSSAC that students be encouraged and supported in their efforts to develop and maintain a healthy lifestyle. In promotion of safety and healthy lifestyles, the WVSSAC Sports Medicine Committee requests that coaches assume the responsibility of informing athletes that the use of such substances should be discontinued especially during the times when dehydration may occur due to potential life threatening consequences.
17. **Diabetic Insulin Pumps/Asthmatic Inhalers** – By recommendation of the National Federation, a physician's letter or WVSSAC Physical Form must be carried by the coach to each contest if the athlete must wear an insulin pump or use an inhaler while on the court.

GR/ag

**§127-3-28. Tennis (Boys and Girls).**

28.1. Rules: Tennis rules published by the United States Tennis Association are the official rules for all interscholastic competition unless otherwise provided by Commission modification.

28.2. Organized Team Practice: Organized team practice will begin on Monday of Week 35 and the first contest may be played on Wednesday of Week 37.

28.3. Length of Season: The tennis season will end for each team or individual at tournament elimination.

28.4. Maximum Team Contests: A tennis team will be permitted 22 matches exclusive of sectional, regional, and state contests.

28.4.1. Dual, triangular and quadrangular matches count as one. Matches in which five or more schools participate count as two.

28.5. Scrimmages: Two tennis scrimmages with another high school may be conducted. See Glossary.

28.6. Individual students of a team must have practiced on 14 SEPARATE days, exclusive of the day of a contest, before participating in an interscholastic contest.

28.7. A student may accept awards in WVSSAC sanctioned events or non sanctioned events during the entire year. These awards must be consistent with the items specified in the Awards Rules.

28.8. *Middle School* - The above will apply for Middle School with the following adaptations:

28.8.1. Middle school teams may play 16 matches including tournaments sanctioned by the WVSSAC.

28.8.2. Middle school teams are permitted one (1) scrimmage. See Glossary.

28.8.3. There shall be one season for tennis in middle school, either fall or spring; however, the season selected shall be no longer than 12 weeks.

# 2019 Tennis Program



**ALL TOURNAMENT DIRECTORS ARE REMINDED TO READ THIS PROGRAM. THE FORMS AND PROCEDURES FOR TOURNAMENT PLAY ARE IN THE DIRECTOR'S MANUAL.** The results of any tournament must be submitted to the next level director and the WVSSAC office as soon as possible after the conclusion of the tournament.

The Board of Directors and the Tennis Coaches' Committee reviewed the tennis program in the February Interscholastic and approved the following:

## 2019 High School Tennis Dates:

Season Starts	Mon. of Wk. 35	Feb. 25
1st Contest Held	Wed. of Wk. 37	Mar. 13
Regional	Week 44	April 29 - May 4
State	Week 45	May 9 - 11
Forms Due		
Information Verification Form (T3)		Mar. 4
Regional Seeding Form (T4)		Mar. 29
Regional Directors Form (T5)		Apr. 3
Regional Entry Form (21 & 22)		Apr. 26

## I. GENERAL INFORMATION

- No coaches are required to attend a WVSSAC State Rules Clinic this year. Return Information Verification Form (T3) by **March 4th**. Coach must complete the Regional Seeding Form (T4) and send it to the Regional Director by **March 29**.
- Coaches shall present themselves in **professional attire** suitable for a school representative. Coaches shall be attired in white, gray, black, khaki, or school colors.
- Middle School/9th Grade teams should be allowed to participate in interscholastic contests even if a player must play both a singles match and a doubles match. This allows for a team with as few as six team members to participate in a match with 4 singles matches and 3 doubles matches. Although it is recommended to use as many participants as possible, schools with a low number of participants should not be penalized for using a team member in both singles and doubles.
- Electronic Devices - Coaches, players, and officials are not allowed to have cell phones or pagers while they are on-court.
- All coaches are required to complete an Emergency Action Plan (Senate Bill 40). See AD for more information.**

## II. RULES AND REGULATIONS

### A. REGULATIONS

- Tennis rules published by the United States Tennis Association are the official rules for all interscholastic competition unless otherwise modified by the WVSSAC.
- Middle School/9th Grade Dates - Middle School/9th Grades are allowed to play either a fall or spring season. However, the season selected shall be no longer than 12 weeks.
- In order to enter regional play, the position must have been played in at least six matches.** When playing teams inside your region and a player doesn't actively participate or is injured, the team must choose to default the position. An exhibition match may be played if mutually agreed upon by both coaches. The exhibition match will not count towards regional seeding. However, it does count for scoring the regular season match and towards the athletes overall record. When playing outside your region and a player does not actively participate or is injured, the team may choose to substitute or move players up.
- A team match shall consist of 4 points out of 7 (3 doubles, 4 singles). Schools competing with less than 3 members will count the individual matches but the contest will not count as a team match.
- When two teams are sponsored by a school (boys and girls), the girls must compete against girls, boys against boys. If a school sponsors one co-educational team, that team must compete as a boys' team. This applies to regular season. However, during tournament play, which is individual play, there are no co-educational teams or mixed doubles. Girls compete against girls and boys

compete against boys. Clarification - If only one girl is on the team, she must play the #1 position (exception to #6) at regional competition.

- Players may play both singles and doubles, but it is not mandatory that they do so.  
No form of stacking is acceptable.
- In a match, a school must play players in order of ability. This rule applies regardless of the number of players. Example: If a school has 3 players, they shall be put in rank order. The best player would play #1, second best #2, and third best #3.
- In doubles, players shall be placed on doubles teams according to ladder position, i.e., the best two doubles players at #1 doubles, the next two doubles players at #2 doubles, and so on for #3 doubles.
- Players' placement in the doubles need not correspond to their singles placement. For example, the #1 and #2 Singles players need not be the #1 Doubles team.
- Regular season matches will be pro-sets (8 games-with a 12 point tie breaker at 8 games all).

**Six Game Pro Sets - There is no provision for a six game pro set. If a six game pro set match is played, the match will not count in the season record and will be a forfeit.**

Tie Breaker - No coaching is allowed during the tie breaker.

- No-Ad Scoring - Regular Season - Both coaches must mutually agree. If mutual agreement cannot be established, regular scoring will be used. State Tournament - Scoring decisions will be made by the WVSSAC.**
  - The USTA has approved a variation of the conventional scoring system for the purpose of shortening the duration of a tennis match. It is called "no-ad scoring" and is precisely what the name implies.
  - Singles and Doubles: A game is won by the first player or team to win 4 points; that is if the score goes to 3-points-all (or deuce), the next point decides the game. There is no "advantage" point. Receiver decides to which court the service is delivered on the 7th point.
- If inclement weather causes a match to be cancelled during regular season play, the match will count as completed if four matches have been completed.
- When rescheduling regular season matches, matches with regional opponents should take precedence over non-regional matches.
- The tennis format of 4-3 will be used in all matches in West Virginia. If West Virginia schools play out-of-state opponents, they may play the same format as the home school. In any match, extra players may play as exhibition; however, points are not added to the team score.
- Honest Effort Rule: A player cannot default a match to save energy for another match or default to gain an advantage by not playing. If a student does not adhere to this rule, he/she will be disqualified from the tournament.**
- A penalty point deduction on the teams total will be assessed for unsportsmanlike behavior after a player has defaulted or play is complete for all regular season matches, Regional and State.**
- Coaches shall use Special Report Forms for unsportsmanlike acts or actions which could not or were not resolved by the use of the Coach's Request for Ruling Form. The Special Report Forms are to be submitted to the WVSSAC.  
If misconduct occurs, the coach should first consult the coach of the player in question. If that coach fails to issue appropriate sanctions, the other coach may issue appropriate sanctions. A Special Report should then be completed and mailed to the WVSSAC office.
- Saturday Matches - 2 out of 3 format may be used if both coaches agree. **This is Saturday matches ONLY.**



## B. UNIFORMS

Participants are required to be in school uniform for all regular season and tournament play. Uniforms must be in school colors. The school approved identification must be on the front of the uniform. Sleeves are not considered to be the front of the uniform. Doubles competition team mates must be attired in the same uniform. It is the responsibility of the match/tournament director and match officials to enforce these regulations. **All players mid-drifts and torsos must be covered.**

## C. CONDUCT

1. All teams and players are reminded that only coaches may approach the Tournament Director. Inappropriate contact by players or parents is unacceptable, and warnings and penalties will result.

## D. FORFEITS AND DEFAULTS

1. If, after an individual match begins, a forfeit occurs due to illness, injury, or penalty for misconduct, the games and set won by the forfeiting team shall stand and count.
2. In all other matches, if a default occurs before the individual match begins, then the Tournament Director shall record the score as 6-0 or 8-0.

## E. ALTERNATES (Tournament Play)

1. Regional and State Competitions are individual competitions. Prior to the beginning of any doubles play at the Regional Tournament, alternates (doubles) who were listed on the Entry Form may be used only in case of illness or injury and only in the position of the unavailable player. **The alternates must be used in the order in which they were placed on the Entry Form.** The regional director reserves the right to request medical verification (physician, nurse practitioner, athletic trainer).
2. If an alternate plays in the first round of doubles play in regionals and the team advances in regionals or to state, the "original" partner may not return to the team. The alternate becomes the partner for the tournament(s).
3. If a qualifier to the State Tournament is unable to participate, no substitution may be made. This regulation applies to singles and doubles and will result in a forfeit.

## III. REGIONAL TOURNAMENT

**For all tournament play, players and coaches must be at courts 30 minutes prior to match. Failure to arrive on time will result in default.**

### A. Regional Tournament (Week 44).

**May begin on Monday and continue through completion Saturday, (Rain Dates May 7-8) First Round matches may be played at home site.**

**In order to avoid date, time, etc., conflicts, coaches should notify players on the first day of the season of the Regional Tournament dates. Regional directors will determine the date(s) which are best considering time and facilities and notify schools as soon as possible.**

- B. If you only have one coach and your regional/state is at 2 sites, you must provide an additional authorized coach to travel to the other site as needed. This will allow the other teams/players to progress through the tournament.**

### C. Regional Coaches' Meeting Information

1. The Regional Director is responsible for calling a meeting of all coaches and school administrators. **If a coach fails to attend the Regional Seed Meeting, all of that school's players will be placed in the blind draw.**
2. It is recommended that tournament directors make "weather" provisions to secure indoor accommodations with the cost assessed to the individual schools **from gate receipts.**
3. Regional directors are asked, whenever possible, to schedule regional play after school, on Saturday, or on out-of-school days.

4. Seeding will be the top four at each of the singles and doubles positions. **The number of additional positions seeded may be decided by majority vote of participating schools. All positions must be seeded in same manner.** The remaining placements will be by blind draw. Draw sheets with appropriate "bye" positions will be distributed to each tournament director. **The "blind draw" players are to be placed on the remaining lines from top to bottom. Coaches may not choose brackets. The draw goes straight down the draw sheet.**

5. **Teams/Individuals must actively participate against at least 50% of the teams within their assigned region to be eligible to participate in the regional seeding process.**

6. Seeding will be based upon the following criteria in the following priority order:

1. Head to Head in Regional Play
2. Number of Regional Matches Played and Won
3. Common Opponents
4. Strength of Opponents Played
5. Overall Record

USTA ranking is NOT to be considered.

**Teams may play each other no more than 2 times to count for seeding purposes.**

7. Advanced Placement Testing: The regional schedule will not be adjusted or altered for AP testing, prom or other activities. AP students must take the make-up test or forfeit the regional match.

## D. General Information

1. The Regional Tennis Entry Form must be received by the WVSSAC office by **12:00 noon April 26, 2019**. A copy shall also be mailed to the regional tournament director. No alternates are allowed for singles play once the Entry Form is submitted. Alternates for the doubles team are only allowed for injury or illness and prior to the beginning of doubles play and must be used in the order they appear on the Entry Form. **No matches played after the 12:00 deadline will count for seeding purposes.**

a. The Seeding Meeting line-up must coincide with the Entry Form line-up regardless of the date of the meeting.

b. Regional Director must return Tennis Seeding Form (T5) to WVSSAC office by **April 3<sup>rd</sup>**. It will then be placed on the Website.

2. **Match Report** Forms - Match Report Forms (23) shall be taken to the Regional Coaches' Meeting. **Failure of the coach to bring match report form to meeting may result in loss of seeding. Should a conflict arise, the decision will be left to the Regional Director.**

3. All Regional Tournament Directors are to secure roving officials to monitor court behavior and foot faults. All roving officials will be attired in such a way that they are easily recognizable. Directors should refer to Points of Emphasis for more specific information. If the tournament director cannot secure officials, he/she shall assume the responsibility of enforcing all regulations.

4. Regional Tournament Directors are asked to secure one trained official for each court. If trained officials are not available, Tennis Coaches' Committee members and tennis knowledgeable individuals shall be chosen first when assigning officials at the regional level. All officials will be attired in such a way that they are easily recognizable. **Officials are responsible for keeping spectators at least 10 feet from court fence.**

5. Regional and state team awards will be based upon individual (singles and doubles) qualifying points accumulated each round.

6. A student must complete the qualifying tournament to be eligible to compete at the next level.

7. Participants or teams are to supply their own tennis balls. Wilson is the state adopted tournament ball.

8. **Time Violations:** Time violations occur when a player takes more than 20 seconds between points or takes more than 90 seconds on changeovers. A warning shall be given for the first violation. Subse-



quent delays shall be penalized by a point loss for each violation, with no accumulation.

9. **Harassment of Players Prohibited:** Team members and their spectators shall not harass opposing team players. Harassment directed at individual match is first assessed a warning, next a loss of game, and finally default.
10. **Bathroom Breaks:** A player must ask an official for a designated "bathroom break". The official may refuse this request if he determines that the player is resorting to gamesmanship. WVSSAC will allow reasonable time for bathroom breaks and should take them on a 90-second changeover or Set Break.
11. **Rest Time Between 8 Game Pro Sets** - At the tournament director's discretion, a maximum of 30 minutes rest time is allowed between 8 game pro sets during regular season or tournament play.
12. If an individual is unable to complete the tournament once it has begun, he/she must forfeit.
13. **No ad scoring is not allowed in regional tournament play.**
14. Admission is \$6.00 for adults and \$5.00 for students.

#### E. Team Awards

A regional team plaque (boys and girls) will be presented for each class. Team winner will be determined by points received by qualifying for each round of the regional tournament. Each round of qualification will award one point (per qualifier, per school). **No team points are awarded for any consolation matches at any position.** Therefore, each position will be played to determine order of finish. For eg. for the #1 position, play will continue until 1st, 2nd, 3rd, and 4th place finishers are determined. In the event of a tie, the following will be considered: number of champions, semi-final finish at any flight, quarter-final finish at any flight, and finish at round (opening round) prior to quarter-finals.

#### F. Individual Competition

1. The regional tournament will be a "flighted" tournament. The following competitions (4-3) will be held for boys and girls: number one singles, number two singles, number three singles, number four singles, number one doubles, number two doubles, and number three doubles. Each school in the region will send one entry for each of the positions/competitions.
2. The top four at each position must be seeded unless a majority of coaches vote to seed additional positions. To assist in the seeding, all coaches will be required to complete the Match Report Form for all regular season matches and to submit those to the regional tournament director at the Regional Coaches' Meeting.
3. All other players will be entered by a "blind" draw. The WVSSAC office will send bracket sheets to each regional director.
4. All regional play will be 8 game pro sets with 12 point tie breaker at 8 all. Rest time: maximum of 30 minutes with tournament director's discretion.
5. Qualifiers for the state tournament will be determined by the position played. The following will qualify from each of the four regions (boys and girls):

Four number one singles	Three number one doubles
Three number two singles	Two number two doubles
Two number three singles	One number three doubles
One number four singles	

#### IV. STATE TOURNAMENT (Wednesday-Saturday of Week 45)

- A. The State Tennis Tournament will be held at the Kanawha City Community Center Tennis Courts and Coonskin Park, Charleston, WV, with Mike Tompkins as Tournament Director; Bill Malone and Carolyn Tyree, Assistant Directors; Rashana Sayles, Charleston Parks and Recreation Director. **Mandatory Coaches Meeting, Wednesday at 6:30 PM.**
- B. The State Tennis Tournament will use USTA officials assigned by the WVSSAC.

Both court monitor and chair/on-court officials will be used. The USTA official will serve primarily as an observer and preventive measure to eliminate rule violations or conflicts; the chair/on-court offi-

cial will be responsible for calls. The court monitor will be responsible for verifying players' uniforms, calling lines if requested, etc.

- C. Admission for the State Tennis Tournament will be \$8.00 for adults and \$7.00 for students. This is a daily admission fee; pass-outs/hand stamps will be used each day.

**All Session Passes for the three day tournament will be sold at a cost of \$21.00 for adults and \$18.00 for students. These passes are nonrefundable.**

- D. Media - No photographers or reporters will be allowed on court (indoor or outdoor) during play.
- E. State Tournament Tentative Schedule

1. Wednesday, 6:30 p.m. - Mandatory Coaches Meeting at Kanawha City.

2. Thursday, 8:00 a.m.

Singles and Doubles Competition

The order of competition is tentatively scheduled for first rounds of singles and doubles and the following rounds as time allows on each day of the tournament.

3. On Thursday and Friday, the two class divisions will be held at different site locations.\*

AAA - Kanawha City Community Center

A/AA - Coonskin Park

\* Site locations will rotate each year.

4. Order of Play:

Girls                      Boys

5. Play will resume at 8:00 a.m. on Friday.

- F. The WVSSAC will supply Wilson tennis balls for all State Tournament matches.

- G. Team Competition

1. 1 point for each win in each position.
2. A team champion will be honored in AAA and AA-A.

- H. Doubles

1. **Rounds prior to semi finals (first 2 rounds) would be 8 game pro sets. Subsequent matches would be 2 of 3 sets, weather permitting.**

2. **Seeding of state qualifiers will be based upon order of finish at the regional tournament. Regional pairings would vary each year and with each position and will be determined by the WVSSAC after completion of Regional Tournaments.**

- I. Singles

1. **Rounds prior to semi finals (first 2 rounds) would be 8 game pro sets. Subsequent matches would be 2 of 3 sets, weather permitting.**

2. **Seeding of state qualifiers will be based upon order of finish at the regional tournament. Regional pairings would vary each year and with each position.**

- J. Awards

1. Winner and Runner-Up Singles at each position.
2. Winner and Runner-Up Doubles at each position.
3. Team Winner and Runner-Up trophy.

- K. **NOTE:** Reimbursement will end with tournament elimination.

- L. Schools must stay at approved hotels in order to receive reimbursement for meals and mileage. Approved hotels are listed on the WVSSAC website under the tab for each specific sport.

**Sponsorship and Rights:** The WVSSAC is the sponsoring organization for all state tournaments. The WVSSAC reserves all rights in regard to the management of these tournaments, the sale of any items at the tournament site, and any audio or visual reproductions of the events. Any sale, distribution or reproduction of clothing, souvenirs, pictures or other items without the expressed written consent of the WVSSAC is strictly prohibited. Pictures for media or school yearbooks are to be used for these purposes only.





**STATE TOURNAMENT SEEDING**

1st singles                      2nd singles                      3rd singles  
4th singles                      2nd doubles                      1st doubles  
3rd doubles

The regions for State Tournament Seeding will be determined by the WVSSAC. After completion of Regional Tournaments, they will be placed on the website.

**TENNIS ALIGNMENT – REGIONAL COMPETITION  
AAA TEAMS  
SINGLES AND DOUBLES**

\*Tournament Directors shall refer to the Director's Manual for responsibilities and to the Entry Form Book online for proper form completion.

**Region I**

Site: ~~John Marshall High School~~ **Morgantown HS**  
Director: ~~Rob Chavanak, AD~~; **John Bower, AD, Morgantown HS**  
Schools: Brooke, Buckhannon-Upshur, John Marshall, Morgantown, Preston, University, Wheeling Park

**Region II**

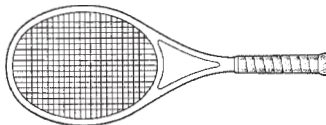
Site: Jefferson High School  
Director: Bill Stewart, AD, Jefferson HS  
Schools: Hampshire, Hedgesville, Jefferson, Martinsburg, Musselman, Spring Mills, Washington

**Region III**

Site: Coonskin Park  
Director: Shawn Wheeler, AD, George Washington HS  
Schools: Capital, George Washington, Greenbrier East, Princeton, Riverside, South Charleston, St. Albans, Woodrow Wilson

**Region IV**

Site: Parkersburg City Park  
Director: Chris Way, AD, Parkersburg HS  
Schools: Cabell Midland, Huntington, Hurricane, Parkersburg, Parkersburg South, Ripley, Spring Valley



**TENNIS ALIGNMENT – REGIONAL COMPETITION  
AA–A TEAMS  
SINGLES AND DOUBLES**

\*Tournament Directors shall refer to the Director's Manual for responsibilities and to the Entry Form Book online for proper form completion.

**Region I**

Site: Fairmont State  
Director: James Beckman/Rodney Anselene, East Fairmont HS  
Schools: Berkeley Springs, East Fairmont, Fairmont Senior, Frankfort, Keyser, Madonna, Magnolia, North Marion, Oak Glen, Petersburg, Ritchie County, St. Mary's, Weir, Wheeling Central

**Region II**

Site: Jackson Park **Robert C Byrd HS**  
Director: ~~Ann Scufca, AD, Parkersburg Catholic HS~~  
**Sarah DePiano, Coach, Grafton HS**  
Schools: Braxton County, Bridgeport, Elkins, Grafton, Lewis County, Liberty, Lincoln, Moorefield, Notre Dame, Philip Barbour, Robert C Byrd, Trinity Christian, Williamstown, Parkersburg Catholic, Wirt

**Region III**

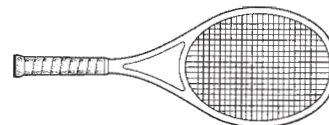
Site: Concord University  
Director: Joe Blankenship, Tennis Coach, Concord University  
Schools: Bluefield, Charleston Catholic, Fayetteville, Greenbrier West, Herbert Hoover, Independence, Liberty (R), Man, Midland Trail, Mount View, Oak Hill, River View, Shady Spring, Westside, Wyoming East

**Region IV**

Site: Logan High School  
Director: Brian Atkinson, AD, Logan HS  
Schools: Chapmanville Regional, Lincoln County, Logan, Mingo Central, Point Pleasant, Nitro, Poca, Ravenswood, Scott, Sherman, Sissonville, St. Joseph, Tug Valley, Wahama, Winfield

**TENNIS RULES CLINICS  
No Rules Clinics for 2018-19**

Coach must sign and return form T3 in Coaches' Packet that they received and read their materials before 1st contest date.



**2017-2018 Boys' State Champions**

AAA

George Washington High School

AA-A

Winfield High School

**2017-2018 Girls' State Champions**

AAA

George Washington High School

AA-A

Winfield High School

# Special Report To the School Principal and the WVSSAC

This form is to be used to report any matter concerning WVSSAC athletic contests that merits the attention of the school principal. It shall be used to report phases of the athletic program which the school should immediately attempt to improve. It may also be used to report an exceptionally good job of game administration. All instances involving unsportsmanlike conduct on the part of coaches, players or fans shall be reported on this form. This includes technical fouls assessed against a team in compliance with the Coaches Bench Decorum Rule. This report must be filed by the official within twenty-four hours following the incident. Prompt reporting of problems will help prevent serious incidents.

This form shall be filled out in triplicate with a copy of this report mailed to the school principal(s) and a copy mailed to the West Virginia Secondary School Activities Commission Office; and a copy to be retained by the official.

Report for \_\_\_\_\_ concerning a \_\_\_\_\_ (Girls) (Boys)  
contest (School) (Sport)

between \_\_\_\_\_ (JH) (JV) (HS) and \_\_\_\_\_ (JH) (JV) (HS)  
(Home School) (Indicate) (Visiting School) (Indicate)

on \_\_\_\_\_  
(Date)

Specific matter being reported:

Explanation:

Home Team: \_\_\_\_\_ Final Score \_\_\_\_\_

Visiting Team: \_\_\_\_\_ Final Score \_\_\_\_\_

Date: \_\_\_\_\_ Signed \_\_\_\_\_ Registration Number \_\_\_\_\_

Address: \_\_\_\_\_

Mail a copy of this report to the School Principal(s) and to WVSSAC 2875 Staunton Turnpike, Parkersburg, WV 26104

## **Coach's Request for Ruling Form Instructions**

If a coach suspects that an action is in violation of the USTA regulation or modifications as adopted by the WVSSAC, the coach must submit this form to the Tournament Director/Head Official. Be reminded that the home administration is the game administration in the absence of a designated director or official.

This form is to be used to resolve complaints, violations, etc., before they become part of the match and interrupt the match, tournament, etc. Whenever possible, the form is to be submitted to the game administration prior to the match or immediately upon the action. All inquiries pertaining to uniforms must be submitted to the game administration prior to the start of the match. No forms will be accepted in excess of 10 minutes of the completion of the match

The decision of the Tournament Director/Head Official will be final. All parties (coaches, players, game administrators, officials, etc.) are reminded that WVSSAC Rule 127-3-16 is in effect for all contests.

### **WVSSAC Rule 127-3-16 Sports Rules – Game Protests 16.3**

The protest of a game will not be allowed by the Board of Directors when it is based on a judgment decision on the part of an official or even a misinterpretation or misapplication of the rules

# Coach's Request for Ruling Form

A copy of this form shall be returned to the submitting coach and the coach of the school in question.

## **Indicate type of Match**

Regular Season \_\_\_\_\_ Regional \_\_\_\_\_ State \_\_\_\_\_

School Name: \_\_\_\_\_

To request a ruling, a coach must cite the Rule, Section and Article from the USTA Friend At Court or the page from the WVSSAC Tennis Manual which indicates that an action is in violation.

USTA Friend At Court

Rule: \_\_\_\_\_ Section: \_\_\_\_\_ Article: \_\_\_\_\_

WVSSAC Tennis Manual

Page #: \_\_\_\_\_

## **Alleged Violation:**

\_\_\_\_\_  
\_\_\_\_\_

Coach's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Tournament Director/Official's Ruling:**

Legal: \_\_\_\_\_ Illegal: \_\_\_\_\_

## **Explanation:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Action Taken:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tournament Director/Official's Signature & Date: \_\_\_\_\_



## COACHING REMINDERS



**Practice:** Team members must have 14 practices on 14 separate days - 7 days sports specific if participating in another sport during the same sports season. A student must have 7 days of practice if coming from one sports season into the next sports season without interruption of school days. Only students enrolled in the specific member school and a member of team is allowed to practice. Rule 127-2-13.

**Sunday Contests:** Contests or practice on Sunday is prohibited. Practice refers to any group or individual meeting to view films or activity associated with the activity of that sports season. Rule 127-3-14.

**Physical Exam:** Team members must have Athletic Participation/Parental Consent/Physician's Certificate form completed and on file before beginning practice. Rule 127-3-3. (Must be on or after May 1<sup>st</sup>)

**All-Star Competition:** Any student completing athletic eligibility at the end of current school year because of age or completion of semesters of eligibility may play in one (1) all-star game upon conclusion of the season without loss of eligibility for balance of year. Rule 127-3-4.

**Awards:** Team members can accept awards from school sponsoring a sanctioned event or the school. Wearing apparel, championship rings, equipment, athletic goods that exceeds \$20.00 are prohibited from any source. Rule 127-3-5.

**Out of Season Coaching:** Coaches may not promote, initiate, organize, supervise or participate in out-of-season events involving students of the same sport as the grade level coaching assignment and preceding grade level except as specified in Rules 127-3-7.2 and 127-3-7.3. Rule 127-3-7.7.

**Amateur:** Any team member competing for money, receiving any award or prize of monetary value that has not been approved by the WVSSAC, capitalizing on athletic fame or signing a professional playing contract in that sport is prohibited. Rule 127-2-11.

**Participation as Ineligible:** Any student who participates as ineligible may forfeit eligibility for up to 365 days. Rule 127-2-12.

**Non-School Participation:** Participation is limited to school teams only with a few exceptions in individual sports provided the school principal approves and no school contests/activities are missed. Participation includes but is not limited to, practice, fund raising, team pictures, tryouts, etc. Rule 127-2-10.

**Sanctioning and Travel:** A member school shall not enter a contest, tournament, or competition which requires sanctioning until it is approved 30 days prior to the event. Rule 127-3-16.

For complete details regarding the above regulations and those governing team memberships, scholarship, undue influence, age, semester, etc. refer to the **Rules & Regulations Handbook** or at [www.wvssac.org](http://www.wvssac.org).  
*This is not a comprehensive listing.*

### **§127-2-13. Practice.**

13.1. Only students enrolled and eligible to be listed on the eligibility certificate for that sport in the specific member school are allowed to participate in that school's practices. Exceptions - Rules 127-2-3.2, 127-2-3.5 and 127-2-13.6.

13.2. The frequency and length of practice is at the discretion of each member school.

13.3. Member schools of the WVSSAC may practice on any day of the year with the exception of Sunday practice. Rule 127-3-14.2 further clarifies Sunday practice.

13.4. Individual players of a team must have practiced

13.4.a. on 7 SEPARATE days before participating in an interscholastic scrimmage.

13.4.b. on 14 SEPARATE days, exclusive of the day of a contest, before participating in an interscholastic contest. The following sport(s) is exempted from the provisions of this rule: golf.

13.4.c. A student athlete who is absent from practice with their team for non-medical reasons, not under a doctor care, for more than fourteen (14) consecutive days must have the required full fourteen (14) practice days before resuming participation in a contest. Students participating in football must follow the practice progression as set forth in Rule 127-3-23.

13.5. A student shall not be permitted to engage in interscholastic practice until that student has filed with the principal a completed Athletic Participation/Parental Consent/Physician's Certificate Form. Rule 127-3-3 further explains this required form.

13.6. A student academically ineligible may begin practicing 15 school days immediately prior to the date of regaining full eligibility. (All other ineligible students may not practice.)

13.7. If a student has established eligibility in a sport requiring 14 separate days of practice and is continuing to participate in that sport or no school days have lapsed from one sport to another sport in a same season, the student may participate in another sport of the season after completing seven separate days of sport specific practice in the second sport.

13.8. Students participating in a sport(s) in one season must have practiced 14 separate days, exclusive of the day of a contest, to be eligible to participate in a sport in the next season with the following exception: the student has continued to practice or participate in tournament play without an interruption of school days. The student must complete seven separate days of sport specific practice in the second sport.

## 127-4-3 Code for Interscholastic Athletics

3.7. *Statement of Policy.* Insofar as unsportsmanlike actions by students, school administrators, officials, coaches, faculty members, and spectators are concerned, the identical items under the Sportsmanship Rule along with the following guides will be referred to by the WVSSAC:

3.7.a. The school whose coach behaves in a manner likely to have adverse influence on the attitudes of students or spectators may be provided with the choice of taking disciplinary action against that coach or having the entire school disciplined by the WVSSAC.

3.7.b. Any student who in protest lays hands or attempts to lay hands upon an official may be declared ineligible by the principal or by the WVSSAC for up to one year. Any student who strikes an opponent, coach, or a spectator during or following an athletic event may be declared ineligible by the principal or the WVSSAC for a specified period of time up to one year, depending on the seriousness of the act.

3.7.c. Any coach, student, or bench personnel ejected by an official will be suspended for the remainder of the game, match, meet or contest. The coach, student, or bench personnel ejected by an official will also be suspended in additional contest(s): the suspension will be assessed based upon ten (10) percent of the allowed regular season contests or post season progression in a playoff tournament for each sport. Any tenth of a percentage from .1 to .4 will be a suspension equal to the whole number of the percent. Any tenth from .5 to .9 will be an additional contest added to the whole number. The suspension will include the number of indicated contests in that sport and at that level and all other sport contests in the interim at any level. A second ejection will result in the doubling of the suspension assessed for the first ejection. If an individual is ejected for a third time during the same sport season, the individual will be suspended from participating or coaching for 365 calendar days from the date of ejection. In accordance with rule 127-3-15.3, an individual ejected by an official may not appeal that ejection, or any subsequent suspension that is a consequence of the ejection by an official..

3.7.c.1. Any coach, player or bench personnel who has been ejected shall not be permitted to attend any contest(s) during said suspension. He/she shall not be affiliated with the team in any capacity. This would include but not be limited to transportation to or from the contest, meeting with the team before, during or after said contest. He/she is not permitted to be in sight or sound of said contest venue. Regular practice or team meetings not affiliated with a contest are permitted.

3.7.c.2. If suspensions are imposed to a student or bench personnel at the end of the sport season and no contest remains, the suspension is carried over to that particular sport until the next school year. In the case of a senior student, the penalty will continue to the next WVSSAC sponsored sport.

3.7.c.3. Any coach suspension that cannot be enforced during the sport season in which the ejection occurs will be enforced at the beginning of the next season of that same sport.

3.7.d. In case of spectators physically molesting an official, administrator, coach, or student, the school may be given one of two options: 1) file charges against the offender (s) or 2) accept discipline from the WVSSAC. Any person found guilty of W.Va. Code §61-2-15(a) Assault, Battery on Athletic Officials, while these individuals are working or as a result of working an athletic contest, shall be banned from all WVSSAC athletic events for a minimum of 365 days from the date of being found guilty. The school filing charges shall notify the WVSSAC of the incident and outcome of any legal action.

3.7.e. The school that does not lend complete cooperation in the host school's effort to promote the spirit of good sportsmanship may be disciplined by the WVSSAC.

3.7.f. A coach may be considered as committing unsportsmanlike conduct if they make degrading remarks about officials during or after a game either on the field of play, from the bench, or through any public news media, argues with officials, or goes through motions indicating dislike for a decision, protests the decision and actions of officials pertaining to the game during and after the contest, or detains the official on the field of play following a game to request a ruling or explanation of some phase of the game. If a coach feels he/she has a legitimate criticism of a penalty call or a request for a rule interpretation, such criticism or request should be made in the privacy of the coach's office or the official's quarters and should be made in a courteous manner.

3.7.g. A student or team attendant shall not leave the bench area, team box area, or their designated off-field area during a game or contest other than during that time permitted by game or contest rules. A coach shall not leave the bench area, team box area, or the designated off-field area during a game or contest other than during that time permitted by game or contest rules unless a student altercation is taking place and the official requests assistance. Violation of this rule shall cause the coach, student, or team attendant to be immediately ejected from the contest, team penalized according to game or contest rules and that coach, student, or team attendant will not be eligible to participate in the next contest as outlined in §127-4-2.3.

3.8. Procedure. Unsportsmanship action must be reported in detail to the WVSSAC. A copy of the complaint must also be filed with the principal of the school involved. Each principal involved shall report such information or answers to the report as they deem appropriate. Upon receipt of all reports, the Executive Director and/or the Board of Directors of the WVSSAC shall investigate and adjudicate such reports in accordance with the powers afforded in §127-1-8.6 and 8.7 and §127-1-12.2 and 12.3 of the Constitution. Penalties up to and including suspension of member schools may be made in accordance with §127-4.

3.9. The following defines the different types of disciplinary action which may be assessed for violation of any WVSSAC rule by a member school, administrator, coach, athlete or contest official:

3.9.a. *Warning.* A warning may be given by the Executive Director or Assistant Executive Director. It is official notice that an inexcusable, unethical, or unsportsmanship action has occurred, is a matter of record, and that such an occurrence must not be repeated.

3.9.b. *Probation.* Probation is a much more severe type of warning and may be expressed two ways: 1) a school, coach, student, or team attendant on probation is told that further violations will lead to a fine or suspension; and/or 2) a school on probation is on conditional WVSSAC membership but may engage in its regular schedule, sanctioned events, and all WVSSAC tournament play, providing a program is filed with the Executive Director of the WVSSAC indicating measures to be taken to alleviate this problem which caused the school to be placed on probation.

3.9.c. *Suspension.* A school/coach suspended from the WVSSAC may not meet in interscholastic competition of any kind with a WVSSAC member school or a school that is a member of another state associated with the National Federation of State High School Associations.

3.9.d. *Fine.* A fine may be levied by the Executive Director.

3.9.e. Each of these sanctions (Warning, Probation, suspension and Fine) may be imposed or levied separately, or in a combination of one or more sanctions.

3.10 *Appeals.* All cases involving disciplinary action against member schools, coaches, students, team attendants, or officials may be protested in accordance with §127-6. However, disciplinary action imposed by an official, including disciplinary action that is a consequence of a decision by an official, such as a suspension for an additional game or games as a consequence of an ejection, is governed by rule 127-3-15.3 and is not subject to appeal.

3.11 *Review of Ejections.* Disciplinary action imposed by a contest official, including disciplinary action that results in a suspension for an additional game or games as a consequence of an ejection, is not subject to appeal pursuant to Rule §127-6. However, if the individual ejected believes the ejection was improper, he/she may request a review of the ejection by his/her principal. If the principal believes there is merit in the requested review, the principal shall complete and submit the WVSSAC Ejection Review Form within 24 hours or the next business day of the ejection to the Executive Director of the WVSSAC. If a review is properly requested, the WVSSAC will review the officials' special report, the WVSSAC Ejection Review Form, and such other information as the WVSSAC deems appropriate. Upon review, the WVSSAC Executive Director or the designated Assistant Director will either sustain the ejection and any consequent suspension(s), or will determine the ejection was improper and void any consequent suspension(s). A decision by the WVSSAC upon reviewing an ejection is not subject to appeal pursuant to Rule §127-6.



## SPECTATOR SUPPORT INFORMATION FOR TOURNAMENTS

The following sport support information is provided for each specified sport. **ONLY** those items marked with “Yes” are allowed during tournament play (sectional, regional, and state). It is recommended that schools follow these regulations during regular season play.

Vocal cheering and support from team bench areas are encouraged; however, the items indicated on this page are for use by spectators. Schools must stress **GOOD SPORTSMANSHIP** when allowing any item to be used. All items must be for support of your team and not directed against the opponent.

Legend: BSK Basketball      CC Cross Country      SB Softball      TE Tennis      WR Wrestling  
 BB Baseball      FB Football      SC Soccer      TR Track & Field  
 CH Cheer      GO Golf      SW Swimming      VB Volleyball

SPORT	BSK	BB	CH	CC	FB	GO	SB	SC	SW	TE	TR	VB	WR
Apparel Required Upper/Lower Body Garments	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Balloons	No	Yes	No	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	No
Banners on wall/stadium	No	No	No	No	No	No	No	No	No	No	No	No	No
Cheer & Band Member “Human” Tunnels	No	Yes	No	No	Yes	No	Yes	Yes	No	No	No	Yes	Yes
Permanent Signage/ Advertisement Senior Pictures	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Confetti/Paper debris	No	No	No	No	No	No	No	No	No	No	No	No	No
Hand-held Signs (one holder)	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
TOURNAMENT DIRECTORS HAVE AUTHORITY IN DETERMINING APPROPRIATE SIZE AND SIGN MESSAGE.													
Inflatable Tunnels	No	Yes	No	No	Yes	No	Yes	Yes	No	No	No	Yes	Yes
Laser Pointer	No	No	No	No	No	No	No	No	No	No	No	No	No
Miniature sports balls thrown to crowd	No	No	No	No	No	No	No	No	No	No	No	No	No
Noise makers (Horns, cow bells, bells, buzzers, clickers, or any noisemakers)	No	Yes	No	Yes	Yes	No	Yes	Yes	No	No	No	No	No
TOURNAMENT DIRECTORS HAVE AUTHORITY IN DETERMINING WHAT IS CONSIDERED AN ARTIFICIAL OR MECHANICAL NOISE MAKER. NF RULES SPECIFY NOISE MAKERS WHICH MAY NOT BE USED.													
Opening Prayer/ Invocation	No	No	No	No	No	No	No	No	No	No	No	No	No
Paper banners for team to run through	Yes *	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Pom poms (w/o sticks) Spirit Towels	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recorded/taped Music over amplifying system Only pregame or halftime	Yes *	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
School Band, Pep Band	No	No	No	No	Yes	No	No	Yes	No	No	No	No	No
Air Horns / Bull Horn	No	No	No	No	No	No	No	No	No	No	No	No	No
Cannons & Muskets	No	No	No	No	No	No	No	No	No	No	No	No	No
50-50 Drawing	No	No	No	No	No	No	No	No	No	No	No	No	No
Reserve Seating State Only	No	No	No	No	No	No	No	No	No	No	No	No	No

\* Not Permitted at State Tournament