

SOCCKER

Regional Tournament

1. The Board of Directors will be responsible for the selection of site, date (**Tuesday and Thursday of Week 17**), pairings, admission fee, tournament director, and assigning officials. You will be notified of the officials by the WVSSAC office at a later date.
2. **Director's Responsibilities**
 - a. You are acting as the WVSSAC representative; therefore, please see that all rules and regulations are followed. Check **WVSSAC Rules and Regulations** and **The Interscholastic**.
 - b. **Determine proper administrative supervision**
 - c. Arrange for all needed support personnel and pay all local expenses.
 - 1) General supplies, postage, telephone, rented facilities, etc.
 - 2) Custodian, timer, scorer, ticket taker, sellers, security, etc.
 - d. At the conclusion of the tournament, you will:
 - 1) Complete the Financial Form (**So3**) and forward a copy to the WVSSAC and a copy to each participating school within five (5) working day. Profits/deficits are to be handled by participating schools.
 - 2) Notify the WVSSAC office of the name of the winner.

FINANCIAL REPORT

REGIONAL SOCCER TOURNAMENT

CIRCLE ONE: Semi-Final / Final

Class _____ Region _____

School _____

Date _____ Region _____ City _____

RECEIPTS:

_____ Adults @ \$ 6.00 \$ _____

_____ Students @ \$ 5.00 \$ _____

TOTAL RECEIPTS \$ _____

DISBURSEMENTS:

Plaque (Check to be sent to WVSSAC) _____ \$ no charge this year

Directors' Fee _____ \$ 100.00

Custodians _____

Security _____

Ticket Takers/Sellers _____

Timers/Scorers _____

PA Announcer _____

Supplies _____

Officials _____

Miscellaneous _____

TOTAL DISBURSEMENTS \$ _____

PROFIT OR LOSS \$ _____

AMOUNT DISBURSED OR BILLED TO EACH SCHOOL \$ _____

(Circle One)

Director

Mail one copy to each school participating in the tournament and one copy to the WVSSAC office within five (5) working days.