Form 4

For School Year_____

WEST VIRGINIA SECONDARY SCHOOL ACTIVITIES COMMISSION

Request to Host Regional or State Tournament

For each sport, refer to the included recommendation. Please address each of the items on this form and include other specifications in writing.

A. Activity_____ Boys _____ Girls _____
B. Regional _____ State _____
C. School _____
D. Classification(s) _____ (you wish to host)
E. Facility _____
F. Is playing area and surface safe and in good playing condition? Yes _____ No _____
G. Seating Capacity _____ (indoor) (Fire Marshall Standards)
_____ (outdoor) (18" per occupant)
H. Are there adequate parking spaces? Yes _____ No _____
I. Adequate, accessible and separate dressing and shower facilities for players and officials:
Yes _____ No _____
J. If track, how many lanes does your track have?_____
K. Is there an adequate and operational scoreboard? Yes _____ No _____
L. Are lights available on outdoor facilities? Yes _____ No _____
M. Are adequate public restrooms available? Yes _____ No _____
N. Is there adequate space for radio and/or TV? Yes _____ No _____
O. Is there telephone service for both teams? Yes _____ No _____
P. Rental fee for facility: $_____
Approximate fee for
Maintenance, Ticket Sellers & Takers
Security $_____ **TOTAL $** _____
Q. Justification for locating tournament at this site:

_____
_____
_____
_____
_____
_____

DATE_____ SIGNED_____

SCHOOL_____

MUST BE POSTMARKED BY NOVEMBER 1
Please submit a separate sheet for each activity.
WVSSAC, 2875 Staunton Turnpike, Parkersburg, WV 26104-7219