

TENNIS

A. Regional Tournament

1. The Board of Directors will be responsible for the selection of site, date, and directors. The tournament may begin on Thursday after school, of Week 44 and conclude Saturday of Week 44. The tournament must run consecutive days once it begins. Weather may force tournament into the next week. First Round Matches may be played at home site if necessary (Thursday after school).
2. Director's Responsibilities
 - a. As the WVSSAC representative, please see that all rules and regulations are followed. Please consult The Interscholastic and The WVSSAC Tennis Manual for additional information. The Regional Tennis Tournament is a two class (AAA, AA-A) individual tournament.
 - b. Call a meeting of coaches prior to the tournament and notify our office by the completing Tennis Seeding Meeting Form (T5), and discuss the following items:

Advanced Placement Testing - Coaches and players were encouraged to make prior arrangements so as to avoid conflict. Consideration of test and match conflict may occur at the regional seeding meeting with the consent of the tournament director and both coaches. However, no delay of the tournament may occur due to scheduling for AP tests. If accommodations cannot be made, athletes should take the make-up AP Exam.

- 1) Seed only the top four players at each singles position and top four teams at each doubles position. All other players will be assigned by blind draw. (Seeding information is in Tennis Manual) Blind draw players must be entered from top to bottom on the draw sheet. The draw sheets will be distributed to Regional Directors and are included in the WVSSAC Tennis Manual.
- 2) The seeding meeting line-up must coincide with the Entry Form line-up regardless of the date of the meeting. If Entry Forms are not received by the deadline, all team players will be placed in the blind draw. If the contracted coach or principal designee does not attend the seed meeting, all players will be entered in the blind draw.
- 3) Teams are to provide their own balls.
- 4) Regional directors are to provide officials to monitor player conduct and foot faults. Directors are asked to secure an official for each court. USTA officials are preferred. If enough officials for one per court are not available, the director shall provide enough roving officials to ensure that all players and court actions are supervised. Roving officials are to stand (**No Sitting**) and be attentive. The primary roles of the roving officials are observation and prevention of rule infractions.
- 5) Players must wear school uniform for the tournament. Important logo information: A single partial/whole manufacturer's logo/trademark (not to exceed 2 1/4 square inches with no dimension larger than 2 1/4 inches) is permitted on each piece of the uniform (shirt, shorts, skirts, hats). Any logo larger than the specified size is not permitted. All torsos and mid-drifts must be covered.
- 6) It is very important that directors consult The Interscholastic and the WVSSAC Tennis Manual to review uniform regulations prior to the tournament. It is the tournament director's responsibility to ensure that all officials fairly and consistently enforce the regulations.
- 7) Regional play will be 8 game pro-sets with a 12 point tiebreaker at 8 all. No AD scoring is not allowed.
- 8) Coaches must be on site during all play. The contracted coach or principal designee must be on site 30 minutes prior to the start of the match and must report with the player unless supervising another player. If the coach leaves the site without the approval of the director, the player/doubles team shall be disqualified.
- 9) During the season or tournament play, only coaches may consult with their players during the ninety seconds allowed during odd game change of court.

- 10) Warm-up time is 10 minutes including serves.
 - 11) At the tournament director's discretion, a maximum of up to thirty (30) minutes rest time is allowed between 8 game pro sets.
 - 12) Remind coaches that on an injury time-out the allowed time starts when the player receives treatment.
 - 13) Qualifiers of the State Tournament will be the following for each of the four regions:
 - *Four Number One Singles (Winner, Runner Up, Third, Fourth)
 - *Three Number Two Singles (Winner, Runner Up, Third)
 - *Two Number Three Singles (Winner, Runner Up)
 - *One Number Four Singles (Winner)
 - *Three Number One Doubles (Winner, Runner Up, Third)
 - *Two Number Two Doubles (Winner, Runner Up)
 - *One Number Three Doubles (Winner)
 - 13) In singles, if a regional qualifier is unable to attend the State Tournament, no substitution will be allowed. The position will be unfilled.
 - 14) In doubles, if a member of a regional qualifier doubles team is unable to attend the State tournament, the team must forfeit.
 - 15) Any other items that are considered necessary.
- c. Arrange for all needed support personnel.
- 1) Secure personnel for court maintenance and site maintenance (water, restrooms, etc.).
 - 2) Secure medical personnel (athletic trainer or physician).
 - 3) Secure personnel to keep spectators at least 10 feet from court fences.
- d. Secure roving officials. Refer to Item A.2 b.3.
- e. Arrange for water on site, concessions, restroom availability, and shaded team areas.
- f. Admission should be charged to help defray the costs of the tournament (supplies, workers, director's fee, indoor court fees, etc.). The prices will be: \$6.00-Adults; \$5.00-Students.
- g. At the conclusion of the tournament, the Tournament Director will:
- 1) Award regional team plaque (boys and girls). The WVSSAC will only award a winner's plaque for boys' team and girls' team. Any other awards will be at the discretion and expense of the participating school teams with approval from each school principal.
 - a) The team winner will be determined by awarding each player one point for each win at each qualifying round. Note that a player receiving a "bye" will receive two points for the first win. Each position must be "played off" to determine the position winner. **No points are awarded for consolation matches.**
 - b) A team winner (one for boys and one for girls) will be designated in Class AAA and Class AA-A.
 - c) In the event of a team tie, the tie will be broken in the following order: number of state qualifiers, highest semi-final finish at any flight, highest quarter-final finish at any flight, and highest finish at round prior to quarter finals.
 - 2) The WVSSAC allows directors to issue certificates for individual and doubles team winners.
 - 3) Complete the Regional Report Forms for boys and girls and send one copy to the WVSSAC and one to the State Tournament Director (**Forms Te1 and Te2**). Results of competition shall be FAXED (304-428-5431) to the WVSSAC office immediately upon completion of the tournament.
 - 4) Complete the Financial Report (**Form Te3**) and send to the WVSSAC office.

Regional Report Form
Tennis Regional Qualifiers for State Tournament

Form TE 1
Girls

Region _____ Class _____ Director _____

Dates of Regional Tournament _____

Singles Qualifiers
NAME: Please record first and last name

Number One Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

Number Two Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____

Number Three Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____
2.	_____	_____

Number Four Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____

Doubles Qualifiers
NAME: Please record first and last name

Number One Doubles

	<u>Name</u>	<u>School</u>
1.	_____	_____
	_____	_____
2.	_____	_____
	_____	_____
3.	_____	_____
	_____	_____

Number Two Doubles

	<u>Name</u>	<u>School</u>
1.	_____	_____
	_____	_____
2.	_____	_____
	_____	_____

Number Three Doubles

	<u>Name</u>	<u>School</u>
1.	_____	_____

Girls' TEAM Winner _____

FAX (304-428-5431) immediately at conclusion of the tournament.
Also mail a copy to the WVSSAC, 2875 Staunton Turnpike, Parkersburg, WV 26104

Regional Report Form
Tennis Regional Qualifiers for State Tournament

Form TE 2
Boys

Region _____ Class _____ Director _____

Dates of Regional Tournament _____

Singles Qualifiers
NAME: Please record first and last name

Number One Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

Number Two Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____

Number Three Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____
2.	_____	_____

Number Four Singles

	<u>Name</u>	<u>School</u>
1.	_____	_____

Doubles Qualifiers
NAME: Please record first and last name

Number One Doubles

	<u>Name</u>	<u>School</u>
1.	_____	_____

2.	_____	_____

3.	_____	_____

Number Two Doubles

	<u>Name</u>	<u>School</u>
1.	_____	_____

2.	_____	_____

Number Three Doubles

	<u>Name</u>	<u>School</u>
1.	_____	_____

Boys' TEAM Winner _____

FAX (304-428-5431) immediately at conclusion of the tournament.
Also mail a copy to the WVSSAC, 2875 Staunton Turnpike, Parkersburg, WV 26104

**FINANCIAL REPORT
REGIONAL TENNIS TOURNAMENT**

Class _____ Region _____

City _____ Date _____

RECEIPTS:

_____ Adults @	\$ 6.00	\$ _____
_____ Students @	\$ 5.00	\$ _____
TOTAL RECEIPTS			\$ _____

DISBURSEMENTS:

Director's Fee	\$ _____
Facility Rental	\$ _____
Custodians	\$ _____
Security	\$ _____
Ticket Takers/Sellers	\$ _____
Timers/Scorer	\$ _____
PA Announcer	\$ _____
Supplies	\$ _____
Miscellaneous	\$ _____
TOTAL DISBURSEMENTS	

AMOUNT DISBURSED OR BILLED TO EACH SCHOOL \$ _____
(Circle One)

GRAND TOTAL \$ _____

Director

