

BASEBALL

Sectional Tournament:

1. The principal or his/her designee of the first named school in each section shall call a meeting of school representatives to plan the tournament. This meeting must occur no later than **Friday of Week 41**.
2. Items that need to be discussed and decisions made are:
 - a. Dates: Games must be completed by **Saturday of Week 46**. If because of weather the double elimination can not be concluded by Saturday after all options are exhausted, the winner will be determined by single elimination.
 - b. Selection of sites, times, seeding, pairings and amount of admission fee to be charged.
 - c. Selection of **officials: They must be Class I or II**. Officials should also be agreed upon by those teams involved.
 - d. Please be reminded that all sectional tournaments are double elimination.
3. **Director's Responsibilities:**
 - a. Complete the Sectional Baseball Tournament form and return to the WVSSAC immediately (**Form Ba 1**).
 - b. You are acting as the WVSSAC representative; therefore, please see that all rules and regulations are followed.
 - c. Arrange for all needed support personnel. (official scorer, ticket sellers/takers, security, medical, etc.)
 - d. Mail necessary information to participating schools (copy to principal and coach).
 - e. At the conclusion of the tournament you will:
 - 1) Complete the Financial Report Form and forward a copy to the WVSSAC (**Form Ba 2**).
 - 2) Notify the WVSSAC office of the name of the winner.
 - 3) Remind the winning coach to submit the state tournament information included in the coach's packet to the WVSSAC office immediately.

Sectional Baseball Tournament

Class _____ Region _____ Section _____

School _____

Director _____

Address _____

To be played at: _____ High School or other

_____ Street

_____ City/Zip Code

_____ Field

Pairings

Date _____

Date _____

Date _____

Date _____

Admission: Adults _____ Single Session

Students _____ Single Session

At the Gate _____ (if different)

Game Officials _____

(Class I or II)

Mail one copy to the WVSSAC office no later than April 19

Temporary Chairman or Director

FINANCIAL REPORT

SECTIONAL BASEBALL TOURNAMENT

Class _____ Region _____ Section _____

Date _____ City _____

RECEIPTS:

Adults @ \$ _____

Students @ \$ _____

TOTAL RECEIPTS \$ _____

DISBURSEMENTS:

Plaque (Check to be sent to WVSSAC) _____ \$ no charge this year _____

Facility Rental _____

Custodians _____

Security _____

Ticket Takers/Sellers _____

Timers/Scorers _____

PA Announcer _____

Supplies _____

Officials _____

Miscellaneous _____

TOTAL DISBURSEMENTS \$ _____

GRAND TOTAL \$ _____

AMOUNT DISBURSED OR BILLED TO EACH SCHOOL \$ _____

(Circle One)

Director

Please submit copy to WVSSAC and participating schools