

# AUTHORIZATION FOR PAYROLL DEDUCTION

**All persons enrolling with payroll deduction, new or renewal, must complete this form and send to county office.**

New deductible amounts must be sent for accurate payroll deductions



## AUTHORIZATION FOR PAYROLL DEDUCTION

\_\_\_\_\_ County Schools Date: \_\_\_\_\_

I, \_\_\_\_\_ (Full Name) do hereby officially authorize the chief fiscal officer or his/her designated representative, to perform the following deductions with respect to my salary for payment of professional dues.

### Check the Proper Choices Below

WVASSP & NASSP \_\_\_ Renewal \$382.00 \_\_\_ New \$299.00

Total Amount to be deducted (please write in total amount to be deducted)

\_\_\_\_\_ Renewal or \_\_\_\_\_ New

It is my understanding that the aggregate deduction, when possible, will be calculated for a reduction to my net salary via equal installments per pay period.

If I terminate my employment during the school term, I \_\_\_\_\_ do hereby authorize said fiscal officer to perform all respective deductions as denoted herein, in full, within my final paycheck.

In executing this request, I do hereby recognize that it is completely binding and cannot be altered, in any manner, during the fiscal year applicable thereto.

Signature \_\_\_\_\_

Social Security # \_\_\_\_\_

School \_\_\_\_\_

Note to County Office: Please send all payment checks to:

John J. Cole  
Executive Director, WVASSP  
264 Ewing Street  
Berkley Springs, WV 25411