

VOLLEYBALL

Sectional Tournament

1. The principal or his/her designate of the first named school in each section from The Interscholastic shall call a meeting of school representatives to plan the tournament. This meeting must occur no later than October 2.
2. Items that need to be discussed and decisions made are:
 - a. Dates: Tournament must be completed by **Saturday of Week 19**.
 - b. Selection of sites, times, seeding, pairings and admission fee charged.
 - 1) The Sectional Tournament will be the best three of five games for single elimination or double elimination.
 - 2) It is recommended that all schools play each other in at least one match to make seeding more equitable.
 - 3) Number of matches required prior to sectional is twelve (12).
 - c. Awards: WVSSAC sectional plaque will be sent to the bolded school as designated in The Interscholastic.
 - d. Selection of officials - use Class I and II registered officials. Contracts for officials shall be used. Line judges (WVSSAC registered officials) are required.
 - e. All participating schools shall be reminded that the use of signs and banners is prohibited and that student conduct is important. Consult the Spectator Support Information in The Interscholastic.
 - f. Selection of Tournament Director.
 - g. Team bench is limited to 16 seats; no sitting on floor. Teams may have 16 personnel seated and 6 players on the court
3. **Director's Responsibilities**
 - a. As the WVSSAC representative, please see that all rules and regulations are followed. Please consult the August edition of The Interscholastic for additional information.
 - b. Complete the Sectional Tournament Volleyball Form and return to the WVSSAC by Friday of Week 15. (**Form Vb 1**).
 - c. Tournament Directors are responsible for notifying participating schools as to site location, date, and time of contest.
 - d. Remember that all tournament play will consist of three of five games for single elimination or double elimination. Rally Scoring.
 - e. Team bench is limited to 16 seats; no sitting on floor. Teams may have 16 personnel seated and 6 players on the court.
 - f. At the conclusion of the tournament, please:
 - 1) **Notify the WVSSAC office of the name of the winner and runner up.**
 - 2) Remind coaches to submit program information which was included in the coach's packet.
 - 3) Complete Sectional Financial Report and return no later than Friday of Week 19, November 12 (**Form Vb 2**).

SECTIONAL VOLLEYBALL TOURNAMENT

Class _____ Region _____ Section _____

Director _____ School _____

School Address _____

To be played at: _____ High School or other location

_____ Street

_____ City/Zip Code

Pairings:

Date _____

Date _____

Date _____

Date _____

Admission: Adults _____ Single Session

Students _____ Single Session

At the Gate _____ (if different)

Game Officials _____ Class _____ Class _____

_____ Class _____ Class _____

**Must be registered Class I or II Volleyball officials only!
Line Judges must be registered WVSSAC Officials!**

Mail one copy to the WVSSAC office no later than Friday of Week 15
WVSSAC, 2875 Staunton Turnpike, Parkersburg, WV 26104

_____ Temporary Chairman or Director

FINANCIAL REPORT
SECTIONAL VOLLEYBALL TOURNAMENT

Class _____ Region _____ Section _____

School _____

Date _____ City _____

RECEIPTS:

_____ Adults @	\$ _____	\$ _____
_____ Students @	\$ _____	\$ _____
TOTAL RECEIPTS			\$ _____

DISBURSEMENTS:

Director's Fee	_____	\$ _____
Facility Rental	_____	\$ _____
Custodians	_____	\$ _____
Security	_____	\$ _____
Ticket Takers/Sellers	_____	\$ _____
Line Officials	_____	\$ _____
Officials	_____	\$ _____
PA Announcer	_____	\$ _____
Supplies	_____	\$ _____
Miscellaneous	_____	\$ _____

TOTAL DISBURSEMENTS\$ _____

GRAND TOTAL\$ _____

AMOUNT DISBURSED OR BILLED TO EACH SCHOOL\$ _____

(Circle One)

Director