

BASKETBALL (BOYS AND GIRLS)

A. Sectional Tournament

1. The principal or his/her designee of the first named school from The Interscholastic shall call a meeting of school representatives to plan the tournament. This meeting must occur no later than **Friday of Week 29 for girls and Week 30 for boys.**
2. Items that need to be discussed and decisions made are:
 - a. Dates: Games must be completed by **Saturday of Week 34** for girls and **Week 35** for boys.
 - b. Selection of sites, times, pairings and the amount of admission fee charged.
 - c. Selections of officials: They must be **Class I or II.** Refer to the Officials' Handbook.
 - d. Arrange for ticket sellers, ticket takers, timer, scorer, security and programs.
 - e. Appoint a committee to select an all-tournament team and other decided awards.
 - f. Selection of a tournament director and determine his/her fee.
 - g. Determine how proceeds/deficits are to be divided.
3. **Director's Responsibilities:**
 - a. Complete the Sectional Basketball Tournament Form and return to the WVSSAC immediately (**Form B1**).
 - b. You are acting as the WVSSAC representative; therefore, please see that all rules and regulations are followed. **Check WVSSAC Rules and Regulations and The Interscholastic.**
 - c. **At the conclusion of the tournament you will:**
 - 1) Complete the Financial Report Form and send one copy to each participating school (**Form B2**).
 - 2) Notify the WVSSAC office of the scores and the winners of the games as the tournament progresses.
 - 3) Remind winner to submit state tournament programs information, which was included in their coach's packet, to the WVSSAC office immediately.

Sectional Basketball Tournament

Class _____ Section _____ Region _____

Boys or Girls (Please Circle)

Director _____

Address _____

To be played at: _____ High School or other

_____ Street

_____ City/Zip Code

Dates: _____

1st Round Pairings:

_____ Date _____

_____ Date _____

_____ Date _____

_____ Date _____

Admission: Adults _____ Single Session

Students _____ Single Session

At the Gate _____ (if different)

Game Officials _____

Must be Class I or II

Mail one copy to the WVSSAC office immediately after the meeting.

Temporary Chairman or Director

**Form Due by:
February 1 - (Girls)
February 8 - (Boys)**

SECTIONAL BASKETBALL TOURNAMENT

CLASS _____ SECTION _____ REGION _____
BOYS _____ **GIRLS** _____

Send a copy of this report to each participating school and the WVSSAC. Director should keep a copy.

SCHOOL _____

City _____ Director _____

RECEIPTS:

| Session | Date | No. Tickets Sold | Type of Admission | Admission Price | Amount |
|--|-------|------------------|-------------------|-----------------|-------------------|
| 1 | _____ | _____ | Adult | _____ | \$ _____ |
| | | | Student | _____ | \$ _____ |
| 2 | _____ | _____ | Adult | _____ | \$ _____ |
| | | | Student | _____ | \$ _____ |
| 3 | _____ | _____ | Adult | _____ | \$ _____ |
| | | | Student | _____ | \$ _____ |
| 4 | _____ | _____ | Adult | _____ | \$ _____ |
| | | | Student | _____ | \$ _____ |
| OTHER: Radio, programs, concession | | | | | \$ _____ |
| GRAND TOTAL RECEIPTS | | | | | A \$ _____ |

