

BASKETBALL (BOYS AND GIRLS)

A. Sectional Tournament

1. The Regional Coordinator will call a meeting of all principals, athletic directors, boys & girls head basketball coaches in each section by Friday of Week 28.
2. Items to be discussed and decisions made are:
 - a. Game Times
 - b. Dates
 - c. Sites
 - d. Selection of officials - Class I or II
 - e. Determine how proceeds/deficits to be divided.
 - f. Explain balloting procedure
 - g. Admission price.
 - h. Site Administration
3. **Regional Coordinators Responsibilities:**
 - a. Complete Form B1
 - b. Distribute Trophy
 - c. Seeding teams
 - d. Communicate with media about seeding
 - e. Provide Form B2 to Site Administrator
4. **Site Administrator**
 - a. Host tournament games
 - b. Provide all usual services such as scorekeeper, timer, security, ticket takers, etc.
 - c. Distribute revenue as per agreement at Sectional Meeting
 - d. Complete Sectional From B2 and send to WVSSAC immediately.

Sectional Basketball Tournament

Class _____ Region _____ Section _____

Boys _____ **Girls** _____

Coordinator _____

Address _____

Email Address _____

Dates: Girls _____

Boys _____

Meeting Date: _____

Admission: Adults _____

Students _____

At the Gate _____ (if different)

Game Officials: **Must be Class I or II**

Fax or Email form to the WVSSAC office immediately after the meeting.

To be completed by the Regional Coordinator

**Form Due by:
February 1 - (Girls)
February 8 - (Boys)**

SECTIONAL BASKETBALL TOURNAMENT

CLASS _____ REGION _____ SECTION _____
BOYS _____ **GIRLS** _____

Send a copy of this report to each participating school and the WVSSAC. Director should keep a copy.

SCHOOL _____

City _____

Director _____

A. RECEIPTS:

Game	Date	No. Tickets Sold	Type of Admission	Admission Price	Amount
1	_____	_____	Adult	\$ _____	\$ _____
		_____	Student	\$ _____	\$ _____
2	_____	_____	Adult	\$ _____	\$ _____
		_____	Student	\$ _____	\$ _____
3	_____	_____	Adult	\$ _____	\$ _____
		_____	Student	\$ _____	\$ _____
OTHER: Radio, programs, concession					\$ _____
GRAND TOTAL RECEIPTS					\$ _____

B. DISBURSEMENTS:

1. Personnel Services: Timer, Scorer, Police, Custodian, Ticket Help, Other	\$ _____
2. Management Expense: Rental, Telephone, Supplies, Other	\$ _____
3. Plaque (\$35.00) (Check to the WVSSAC)	NO CHARGE
4. Fees: Officials, Game Administrator (Local Option)	\$ _____
5. Regional Coordinator Fee (SUBMIT CHECK TO THE WVSSAC)	\$ 125.00
TOTAL DISBURSEMENTS	\$ _____

TOTAL RECEIPTS "A" LESS DISBURSEMENTS "B" \$ _____

How was profit or loss shared by participating schools:
